

The Community Church of Sebastopol

129th Annual Meeting

January 27, 2019



Annual Report for Year 2018

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**129th Annual Meeting of
The Community Church of Sebastopol
United Church of Christ
for the year 2018**

AGENDA

Meeting Date: January 27, 2019

1. Call to Order – Nancy Shimetz, Moderator
2. Opening Prayer – Emily Syal, Director of Youth Ministries & Youth Group Members
3. Time of Remembrance – Rev. Benjamin Broadbent & Rev. Rachel Knuth
4. Quorum – Denelle Tognozzi, Church Clerk
5. Approval of Minutes of the 128th Annual Meeting and Special Congregational Meetings held Apr 15 and Oct 7 – Nancy Shimetz, Moderator
MOTION: To approve the Annual Meeting minutes
MOTION: To approve the Apr 15 Meeting minutes
MOTION: To approve the Oct 7 meeting minutes
6. 2018 Financial Report and 2019 Proposed Budget – John Henel, Council Officer for Finances (Treasurer)
MOTION: To adopt the 2019 Proposed Budget
7. Facilities Update – Larry Stallings, Council Officer for Facilities
8. Outreach Update – Michael Ott, Council Member for Outreach
9. Nominating Committee Report and Election of Leadership Council & Nominating Committee Members – Chris Dawson, Nominating Committee Chair
MOTION: To adopt the Nominating Committee report
10. Report on Search for Associate Minister for Faith Formation – Kathy Bell, Council Officer for Personnel (Secretary) & Kristen DelMonte, Search Committee Chair
11. Affirmation of Call – Nancy Shimetz, Moderator

MOTION: To affirm the Call of Rev. Rachel Knuth as she transitions from Associate Minister for Children and Families to Associate Minister for Congregational Care

12. Expressions of Appreciation & Opinion
13. Installation of 2019 Leaders – Rev. Benjamin Broadbent
14. Benediction – Rev. Rachel Knuth
15. Adjournment – Michael Ott, Moderator

LEADERSHIP COUNCIL & STAFF**2018 Leadership Council**

Moderator	Nancy Shimetz
Council Officer for Facilities (Vice Moderator)	Larry Stallings
Council Officer for Personnel (Secretary)	Kathy Bell
Council Officer for Finance (Treasurer)	John Henel
Council Member for Worship and Arts	Becca Emerson (through September)
	Linda Roa (October – December)
Council Member for Faith Formation	Linda Inman
Council Member for Care and Fellowship	Bobbie Johanson
Council Member for Outreach	Michael Ott

2018 Staff

Lead Minister	Rev. Dr. Benjamin J. Broadbent
Associate Minister for Children & Families	Rev. Rachel Knuth
Minister of Music	Rev. Brian Plaugher
Youth Ministry Coordinator	Ross Galleto (through May)
	Emily Syal (August – December)
Office Manager	Karin Seder (through October)
Congregational Administrator	Becca Emerson (November – December)
Bookkeeper	Jennifer Halleck
Internal Auditor	Ann Butterfield (through July)
Handbell Ensemble Director	Karna Roa
Keyboardist	Althea
Custodian	Keith Blackstone (through August)
	Maria Mojica (September – December)

In Remembrance

Members of the Church

Lizann Bassham

Priscilla Best

Jean Peterson

John Simmons

Diane Stallings

Bob Thomas

Louise Wakefield

Babetta Wilson

Friends of the Church

Kevin Bench

Don Victor

Bob Gordon

128th ANNUAL MEETING MINUTES

Barbara Deedler, Church Clerk

**Minutes of the 128th Annual Meeting
The Community Church of Sebastopol
January 28, 2018**

The meeting was called to order by Patty Raney.

Pastor Benjamin led an opening prayer. He then commemorated with a prayer and a soft bell tone members and friends who passed on in 2017. They were: Jean Anderson, Elaine Bornman, Donna Crosley, Sharon Elder, Louise Hallberg, Bob Harper, Dick Huppertz, Mac MacDonald, Ken McHugh, Kathie Noguchi, Dorothea Rowden, Bill Stillman, Donna Tappan.

The minutes of the 127th annual meeting were approved.

The annual reports were presented and approved.

2017 Financial Report and Proposed 2018 Budget:

John Henel and Dan Rasmus reviewed the 2017 financial report and the proposed 2018 budget.

They did a recap of 2017, explaining that we ended with a surplus of \$21,383. This was moved to the Reserve Fund which now has a balance of \$55,000.

John then reviewed the proposed budget for 2018. He thanked the budget committee, Kathy Bell, Ben Broadbent, Lisa Dawson, John Henel, and Dan Rasmus. They started in September and met every two weeks, gathering input from all committee chairs. The proposed budget was approved by Trustees and Council.

He explained that the budget is an expression of our goals and values, and of our ministry to each other and the wider community. The Annual Appeal was successful with 139 household pledging and pledges to our wider mission were up 10%. \$9,000 was needed to balance the budget and will be taken from the Reserve Fund as needed. He also added that Ann Butterfield was hired as an internal auditor, and that she has helped to streamline their processes. An Interfund Transfer Account has been started to track funds transferred from restricted accounts.

He then answered questions and addressed concerns.

M/S/P Jeff Boal / Judy Peterson to approve the 2018 Operating Budget for the Community Church of Sebastopol.

Presentation of the New Governance Structure and Bylaws Revision: the Governance Committee presented and explained the planned changes in our governance model and proposed Bylaw changes to support this. It was explained that there would be no voting on this today. Copies of the revised Bylaws and a diagram of the model were distributed.

Judy Rice presented an overview of the process this past year. The book, *Governance and Ministry: Rethinking Board Leadership*, by Dan Hotchkiss, was used as a reference. A Governance Sub-Committee was formed (Patty Raney, Judy Rice, Benjamin Broadbent, Chris Dawson, Marge Holland and Michael Ott.). This has been an ongoing process with multiple

meetings, a leadership retreat, etc. On September 6 the governance model was presented to the Trustees and on Sept. 10, Patty Raney announced the proposed governance change process to the Congregation on Launch Sunday. All were invited to participate, discuss and give feedback. A By-laws sub-committee was formed and they have met several times in the past weeks. The revised Bylaws support the new governance model.

Micheal Ott presented an overview of the proposed model. Using the Governance Model diagram, he explained the four ministry areas, the three support areas, and the 8 member Leadership Council. These Council members would be nominated by the Nominating Committee and elected by the Congregation. This presents a smaller, more nimble and dynamic Council.

Nancy Shimetz explained the next steps. She stated "the process is not over yet" and reviewed the proposed next steps. Several more feedback sessions are planned, and the congregation is invited to contact any committee member with ideas or concerns about the process or the new by-laws.

A special meeting of the Congregation will take place on April 15 to consider with an "up or down" motion to adopt the proposed revision of the Bylaws. If the motion passes, the Nominating Committee will have a prepared slate of nominees for new Council positions for approval.

Nominating Committee Report: The following changes were made to the report:

Add Judy Rice to Trustees and Patty Foster to the Youth Committee.

Laurie Mitchell is not on the Visitation Ministry Committee.

M/S/P Kathy Bell / Pat Furber to accept the report of the Nominating Committee with the above changes.

Acknowledgement of Leaders for 2017: Pastor Benjamin recognized the leaders for 2017. Barbara Deedler was acknowledged for 29 years as Clerk.

Acknowledgement of Leaders for 2018: Pastor Benjamin recognized the leaders for 2018.

Acknowledgement of Patty Raney: Pastor Ben acknowledged Patty for her leadership as moderator during 2017 and presented her with a gift of appreciation.

Rachel Knuth led the benediction and the meeting was adjourned.

New Moderator for 2018: Nancy Shimetz, 2018 moderator, adjourned the meeting.

APRIL SPECIAL MEETING MINUTES

Barbara Deedler, Church Clerk

Special Meeting of the Congregation

April 15, 2018

The meeting was called to order by Moderator, Nancy Shimetz at 11:53 am. The purpose of the meeting was to approve the proposed revised Bylaws.

Pastor Ben opened the meeting with a prayer.

Nancy explained that all procedures outlined in the current Bylaws had been followed in calling the meeting. The Clerk affirmed that there was a quorum of members present and ballots were distributed to all present.

Judy Rice then explained the background that lead to the proposed revision. Over a year ago it was determined that the present Bylaws did not reflect the current needs of the congregation. The process to revise them included the formation of a governance task force, multiple listening sessions, two previous drafts, and careful consideration of feedback from the congregation.

Moved, Patty Rainy. Seconded, Steve Beck "that the congregation adopt the proposed revision of the Bylaws that were approved by the Church Council on March 28, 2018."

Ballots were collected and counted. The motion was passed unanimously.

Nancy thanked the congregation and acknowledged the governance task force of Patty Rainy, Chris Dawson, Judy Rice, Michael Ott, Marge Holland, and Nancy Shimetz.

Jane Huneke, representing the Nominating Committee, thanked Chris Dawson and Joyce Cox for their "hard work and insight" in filling the new Council positions.

Moved, Jane Huneke. Seconded, Marian McDonald, to adopt the following slate of nominees:

Council Officers:

Moderator: Nancy Shimetz

Facilities (Vice Moderator): Larry Stallings

Personnel (Secretary): Kathy Bell

Finances (Treasurer): John Henel

Council Members:

Worship & Arts: Becca Emerson

Faith Formation: Linda Inman

Care & Fellowship: Bobbie Johanson

Outreach: Michael Ott

Nominating Committee: Judy Rice, Roger Wilson, Patty Raney, Joyce Cox, Chris Dawson.

The motion was passed by unanimous vote and they were installed by Pastor Ben.

Denelle Tognozzi was appointed to the position of Clerk.

The meeting ended with a prayer and blessing by Pastor Ben.

OCTOBER SPECIAL MEETING MINUTES

Denelle Tognozzi, Church Clerk

Special Meeting of the Congregation**October 7, 2018**

The meeting was called to order by Moderator, Nancy Shimetz at 12:06 pm. In accordance with the Bylaws, the meeting was called to share information about the proposal to call an Associate Minister for Faith Formation.

Pastor Ben opened the meeting with a prayer.

Nancy explained that the Leadership Council is poised to move forward with forming an Associate Minister Search Committee yet we feel strongly the need to engage with the congregation in good faith and transparency. The Clerk affirmed that there was a quorum of members present and ballots were distributed to all present.

Linda Inman presented background on how the proposal came about and the reasoning behind it. The resignation of Ross Galetto and Rachel's desire to cut back on her hours were factors.

Rachel spoke of her decision to step away from her current duties and schedule. She explained that due to family responsibilities, she's not able to commit to full time. Her hope is to start as Associate Minister for Pastoral Care in February. This position will work well with her family life and schedule.

The floor was then opened to questions and comments. Some of the concerns were: upcoming financial needs for facilities, the church's ability to afford a full-time position, and whether our funds might be better spent on outreach. There were comments in favor of wanting a position that supports the youth program, which has struggled in the last few years.

After the open discussion, members were encouraged to vote in favor or against the proposal to form a search committee. The results of the poll were 49 members were in favor and 3 were against.

The meeting ended with a prayer and blessing by Pastor Ben.

LEAD MINISTER 2018 REPORT

Rev. Dr. Benjamin J. Broadbent

What Other Time?

When I think back on 2018, these words of theologian Karl Barth resonate: "What other time or season can or will the church ever have but that of Advent?" To me, this means that, as the church, we live in the afterglow of Christ's birth, death, and resurrection, but we also live in anticipation of Christ's return, the consummation of all things, of which we are a part but not in charge. All things – birth, life, death, rebirth – belong to God. Our role is simply to respond, with daring faith and audacious hope, grateful that God is God and we are not.

Highlights of 2018:

- January 20 – Officiated at Memorial Service for Kathie Noguchi.
- January 28 – 6 adults, along with four children, joined as members of the congregation. At the Annual Meeting, the congregation affirmed the work of the Council to revise the Bylaws for approval at a special meeting of the congregation in April.
- February 7 – With Pastor Rachel, attended Course in Public Theology and Activism in Berkeley at Pacific School of Religion, led by Rev. William Barber.
- February 18 – Officiated at Memorial Service for Arron Michael Bell.
- March 30 – Hosted Annual Ecumenical Good Friday Service with members of Sebastopol United Methodist and St. Stephen's Episcopal church. Rev. Christy Laborda-Harris, Rector at St. Stephen's, preached.
- April 8 – Ross Galleto, Director of Youth Ministries, last day.
- April 14 – Officiated at Memorial Service for Priscilla Best.
- April 15 – At Special Meeting of the Congregation, chaired by Nancy Shimetz, Moderator, adopted new Bylaws and Governance structure.
- May 5 – With Pastor Rachel, conducted Leadership Council Orientation at the home of Kathy and Frank Mayhew.
- May 26 – 28 – With Beth Larrsen, Blythe Osner, and 7 youth, led Middle School Mission Trip to Blue Theology program in Pacific Grove.
- June 2 – Led our congregation's participation in the Sonoma County Pride Parade, joining First Congregational Churches in Santa Rosa and Sonoma.
- June 9 – Conducted wedding of Lesley Bagley & Stephanie Camara in Calistoga.
- June 10 – 3 adults joined as members of the congregation.
- June 10 – Officiated at Memorial Service for Rev. Lizann Bassham.
- June 16 – Officiated at Memorial Service for Diane Leslie Stallings.
- July 28 – Led Youth Ministry Team in visioning process to determine a Youth Ministry Mission Statement, List of Program Values, and 3-year goals.
- July 15-21 – Served as Chaplain at Junior Camp at Cazadero.

- August 1 – Emily Syal begins as new Director of Youth Ministry.
- August 19 – Officiated at Memorial Service for Robert Neil Thomas.
- August 31 – Keith Blackstone retires after 8 years as Church Custodian. Maria Mojica begins in the role.
- September 8 – Officiated at Memorial Service for Donald Victor.
- September 9 – Gavin Bright begins as Sound Technician.
- September 21 – 23 – Attended Men's Retreat at Westminster Woods, organized by Warren Brisbin and facilitated by Christopher Huber.
- October 14 – Rev. Gene Nelson honored during worship as Pastor Emeritus.
- October 20 – Officiated at Memorial Service for Babetta Wilson.
- October 28 – 5 adults, and one child, joined as members of the congregation.
- October 30 – Karin Seder retires after 18 years as Office Manager. Becca Emerson begins in the role of Congregational Administrator.
- November 1 – Officiated at Memorial Service for Jean Peterson.
- November 3 – Officiated at Memorial Service for Francisco Castaneda Mora.
- November 17 – With Larry Stallings, attended Annual Meeting of the Golden Gate Association, Northern California Nevada Conference, United Church of Christ in San Carlos.
- November 27 – Began 4-week Advent Bible Study on "Names of the Messiah" with an average weekly attendance of more than 20 people.
- December 2 – Blessed the first 8/9 Grade Our Whole Lives: Sexuality and Our Faith Class, facilitated by Andy DelMonte & Kendall Tripathi Clark.

Anticipating 2019:

- We are expecting as many as 15 new members in January.
- Pastor Rachel remains our part-time Associate Minister and shifts her ministry emphasis from Children & Families to Congregational Care.
- Search Committee conducts nationwide search for a new full-time Associate Minister of Faith Formation.
- Julie Reimer serves as Director of Children's Ministry and Emily Syal serves as Director of Youth Ministry until new minister is in place.
- My professional goals include:
 1. Writing about church life and theology for publication.
 2. Helping the congregation develop a culture of leadership and volunteerism.
 3. Working with music staff and interested lay people to envision the future of our music ministry.
 4. Providing "change leadership" as we adjust to new staff roles.

ASSOCIATE MINISTER FOR CHILDREN & FAMILIES 2018 REPORT

Rev. Rachel Knuth

I had the privilege of working with many faithful volunteers who care deeply for our church's children, understand children's ministry to be vital to our community, and who minister alongside children with reverence and respect.

Children's Worship

- Created worship liturgy, led worship with children in the Chapel, sang, prayed, explored the spirituality of art, officiated Communion, met amazing musicians, and more!
- Organized volunteers (Shepherds)--a multitude of helpers--Dan Arendt, Brooke Bell, Jeff Boal, Warren Brisbin, Ben Broadbent, Paula Berndt, Yolan Christy, Jerry Coleman, Bob Curtis, Sheina Curtis, Judy Davison, Pete Emerson, Lisa Gonzales, Terri Harper, Bobbie Johanson, Nathan Knuth, Mary McMillon, Barbara Nichols, Eva Norton, Michael Ott, Linda Roa, Nicole Whitehorn, Leslie Wood, Sohni Yaylian
- Created a music packet and worked with Pastor Brian to recruit Musicians-- J. Althea, Andy DelMonte, Becca Emerson, Jon Gonzales, Judy Hawkins, Bernie Hovden, Jonah Knuth, Chris Jenkins, Jim Jenkins, Mary McMillon, Kathy Mayhew, Rachel Melone, Brian Plaugher, Vicki Reno, Nadine Sanders, Denelle Tognozzi, Barbara Wilson, Roger Wilson
- Worked with additional Ministers who helped lead Children's Worship-- Rev. Jean Boal, Rev. Dr. Ben Broadbent, Rev. Kristen DelMonte, Rev. Blythe Osner, Rev. Brian Plaugher

Godly Play

- Worked with ChilFFAT, especially Paula Berndt, Sheina Curtis, Kristen DelMonte, Terri Harper, and Leslie Wood, to train additional Godly Play leaders
- Strived to create a leadership community among the Godly Play Storytellers and Door Helpers-- Paula Berndt, Ann Butterfield, Sheina Curtis, Kristen DelMonte, Terri Harper, Marge Holland, Barbara Nichols, Blythe Osner, Michael Ott, Larry Stallings, Leslie Wood

Our Whole Lives (OWL)-Sexuality and Our Faith

- Worked alongside the OWL Team--Brooke Bell, Kristen DelMonte-- to host a training for (22) Our Whole Lives Facilitators for the 7-9th & 10-12th Grade curricula, from UCC, UUA, and community contexts
- With Co-Facilitators Andy DelMonte & Kendall Tripathi-Clark, attended the OWL Facilitator Training
- Supported Co-Facilitators Andy DelMonte & Kendall Tripathi-Clark in their ministry as OWL leaders with a class of (9) 8th & 9th Grade students
- Led a series of parent-education gatherings for parents of 8th & 9th Graders in the OWL class
- Supported Co-Facilitators Brooke Bell & Pete Emerson in their ministry as OWL leaders with a class of (9) Kindergarten & 1st Grade students

Bible Class for 4th & 5th Graders

- Led a series of classes about the Bible with (9) 4th & 5th Graders, culminating with each student receiving their own Bible from the church, with Adult Helper Jamie Malone

MADD Camp

- With the support of ChilFFAT and Co-Leader Jamie Malone, led a summer camp for 25 children with the theme "Prodigal Child," with volunteers including Sheina Curtis, Patty Foster, Bernie Hovden, Chris Jenkins, Kathy Matthies, Julie Reimer, Denelle Tognozzi, and Bree Watson

Nursery Attendants

- Continued to supervise our faithful and caring Nursery Attendants: Traci Harris, Patricia Bowen, Jenna Gonzales, and Jamie Holmes

And, I was blessed to participate in the worshiping life of our congregation, offering Children's Messages, preaching, prayers, Communion, supporting the Acolytes. With ChilFFAT, I supported the church's Good Friday cemetery walk, Advent Workshop, Advent Spiral, Christmas Pageant. With Pastor Ben, I helped lead the Maundy Thursday foot washing service, Good Friday ecumenical service, and Christmas Eve services. I also officiated a Memorial Service in November.

I'm grateful for a wonderful year of Ministry with Community Church!

YOUTH MINISTRY COORDINATOR 2018 REPORT

Emily Syal

In this time of transition in the church as we search for an Associate Minister for Faith Formation, the youth groups have been journeying into the unknown. At the start of Fall, I was new to the church, new to the youth, and they were all new to me. We let this period of transition and unknown uncertainty be the guiding path for us.

Each Sunday, the middle school group has explored people in the Bible who have also entered into a time of unknown, who have wandered in the wilderness, left home because God told them to, or left home due to dire necessity. We have explored our own journeys as well by walking a labyrinth throughout the season of Advent, a period of waiting. Our numbers in the middle school group have been grown since the start of this new program year from 4 regular attendees to 8!

Apart from our weekly programming, our middle school group has also gathered for fun and games at monthly movie nights!

Our youth groups have also become regular volunteer partners at Andy Lopez Unity Park and Community Garden in Santa Rosa. Each month, we pick beans, mulch, clear old and decaying plants, and partake in a meal with the local community! We will continue to do this in the new year! This partnership has served as preparation for the year-end middle school SALT trip, fighting for food justice around the Bay Area.

Our high school group has met once per month at the start of this new program year. This new schedule was agreed upon by our very own high schoolers who all wanted to attend but were not able to come to youth group weekly because of their demanding schedules. Together, they decided their year-end SALT trip will be to Pine Ridge, SD. While many of our high schoolers are graduating seniors this year, they still wanted to be involved with helping to shape the new youth program in the years to come!

I owe much gratitude to our courageous youth leaders who have helped to guide me in my new role as the Youth Ministry Coordinator and have already had such a firm foundation with the youth, a relationship to continue long after I go! Patty Foster and Beth Larssen, our fearless middle school leaders, bringers of delicious breakfasts, warm hugs, smiles, and laughter, I thank you both for being willing to jump into anything new as we journey this transition time together! Julie Riemer, our fearless high school leader, thank you for being willing to jump in not knowing what to expect and being such a great facilitator in guiding our SALT trip conversations! To our fantastic YMT (Kathy Bell, Becca Emerson, Linda Inman, and Stuart Mitchell), and fearless leader Debbie McCallum, for orienting me to Community Church, the youth group history and legacy, and for always being there when I need you all, thank you so much.

MODERATOR 2018 REPORT

Nancy Shimetz, Moderator

It has been a real privilege and a blessing to serve our congregation through this year of change. The year began as usual until April when the congregation approved the revised bylaws as well as the new slate of Leadership Council members. Pastors Ben & Rachel led a very insightful off-site retreat for Council at the home of Kathy Mayhew in early May to assist us in understanding our new roles.

Thus began a very different governance model. The Council became a solid, cohesive group which made for continuity from meeting to meeting. It was a learning-as-you-go time with a great group of people. All were more than willing to learn and try new things. The monthly meetings began promptly, sometimes a little ahead of the official 7 pm start time, and only a couple ran past the 8:30 pm end time. Attendance was outstanding!

The new positions and the major areas they oversee are:

Resource Areas – Council Officer for:

- Facilities (Vice Moderator) – Larry Stallings
Facility Committee, Landscaping/Gardening Team, Health & Safety Task Force
- Personnel (Secretary) – Kathy Bell
- Personnel & Nominating committees, Pastor-Parish Relations teams
- Finances (Treasurer) – John Henel

- Finance and Memorial & Endowment committees, Stewardship, Audit & Budget teams

Ministry Areas – Council Member for:

- Care & Fellowship—Bobbie Johanson
- Kindred groups, Visitation & Prayer Shawl ministries, fellowship & discussion groups, Apple Pies, Retreats, Family Camp
- Faith Formation—Linda Inman
- Children, Youth & Adult Faith Formation teams, Godly Play & Children's Worship, Bible Studies, Youth Groups, MADD Camp, Confirmation Class, Middle & High School Mission Trips
- Outreach—Michael Ott
- M&O Committee, FIAT, Food Pantry, Adult Mission Trip, Safe Parking Program, 2nd Sat. Lunches, Thanksgiving Dinner, Outreach Services – showers, snacks, bus passes, etc.
- Worship & Arts—Becca Emerson Jan-Oct; Linda Roa Nov-Jan
- Worship Planning & Support teams – everything having to do with worship including decorations, music, liturgist, acolytes, etc.

Ex-officio Participants:

- Lead Minister—Rev. Benjamin Broadbent
- Assoc. Minister for Children & Families—Rev. Rachel Knuth
- Clerk—Denelle Tognozzi

Following are some of the highlights from 2018. For more details, refer to the reports of the Council members, their teams and committees.

Policies & Position Descriptions—go to uccseb.org/news&events/documents:

- A template for use by all groups to create new policies was approved.
- Email Policy for Council which defines rules for allowing an official vote by email.
- Pet Policy defining guidelines for bringing pets on the campus.
- Position descriptions were created this year and can be found at the same site on the web.

Special Items:

- Rev. Gene Nelson, retiring in 2016 after 38 years as our Senior Minister, was approved for the title of Pastor Emeritus. The title was officially bestowed on him worship on October 14th. This was an exciting event and it is good to have him worshipping with us again.
- Member Ross Galleto in August was approved and recognized as a Member in Discernment of authorized ministry in the NCCUCC. He is a student at Chicago Theological Seminary and this recognition will help toward his ordination.

Associate Minister for Faith Formation:

- Proposal to initiate the search process for a second full-time pastor was introduced. A lot has transpired. Please refer to the Personnel Report for details.

Reports:

- Personnel: Long-time Office Manager Karin Seder retired at the end of September, and Council member Becca Emerson was hired to the position. Linda Roa was nominated and accepted the position of Council Member for Worship & Arts. Long-time Custodian Keith Blackstone also retired, and Maria Mojica was hired as his replacement.
- Finances: Many changes in accounting and reporting have been made. It is now easier to track income and outgo for each line item.
- Facilities Committee: After a lot of coordination between organizations, the Safe Parking program was put into place, along with a number of other projects large and small.
- Outreach: An outstanding job has been done to help others in many ways.
- Care & Fellowship: We are looking forward to a new pictorial directory in 2019.
- Worship & Arts: New to this area is a Liturgist organizer and helper.
- Pledges: The Gratitude & Generosity Team kicked off the annual pledge drive in October. Thanks to your generous pledges we have been given a wonderful opportunity for the ongoing health and mission of our church.

As we head into our 129th year.....We, as a congregation, are so blessed not only in the given such as financial health, shared commitment, and hard work but the presence of the Holy Spirit in all that we say and do.

Mentioning to an acquaintance the name of my church, her response was: That is a good church, they do a lot of great things. May we continue to live up to our reputation and to grow in faith, love and helpfulness.

***FACILITIES RESOURCE AREA
2018 REPORT***

Larry Stallings, Council Officer for Facilities (Vice Moderator)

The experience and talents of the three facility teams is staggering. The members have brought their professional expertise as a gift to our church community. They are completely integrated which provides mutual support to problem solving. Together, we have discovered some old projects not completed and other needs that were deferred. We assign a project manager to each repair or project to work directly with staff and members that helps avoid delays or deferments. Our challenge is to maintain warm and welcoming meeting spaces to members and our nearby community; ensuring all rooms and halls are clean, well lit, walls are painted and floors maintained in excellent condition. Our primary challenge in 2019 will be to repair the sanctuary support beams and make our campus more sustainable. The structural beam repair project is planned to commence in late spring. We started composting late in 2018 with the goal of increased sustainability and safety. We are currently exploring various options to add solar power to our facilities to reduce our carbon foot print and decrease utility costs.

We are devoted to becoming a place of hospitality and the number one choice to all who need space to sponsor an event or celebration.

Landscaping Team – Larry Stallings, Council Member for Facilities

2018 Members – Patty Foster and Keenan Foster

The year 2018 brought us a leadership change to the group. Barbara Whitson served as the leader for 8 years and passed these duties to Patty and Keenan Foster. Our sincere thanks to Barbara for these dedicated years of service and our appreciation that she will continue as a team member. Her knowledge and experience cannot be replaced. A special thanks is extended to Bob Holland who trims our roses and maintains our campus wide drip system.

The team is comprised of volunteers who meet with Patty and Keenan to cultivate soil, plant and add new features as the recent addition of succulents.

The team also evaluated the landscaping service Community Church contracted with and determined our in-house team was doing 90% of the work. We cancelled the \$8000.00 annual contract and all work will be done by church members who are devoted to our rich natural beauty. New volunteers are welcomed to join our crew.

Facility Committee – Larry Stallings, Council Officer for Facilities

2018 Members – Lisa Dawson & Chris Dawson, co-chairs, Kim Buckman, Judy Peterson, and Tom Terry.

Lisa and Chris will rotate off the committee in early 2019 as they have completed two years of faithful service. The new chairperson will be Judy Peterson. We have also added new members Jane Huneke and Roger Wilson.

Some major tasks completed in 2018 were replacing the shower floors in Memorial Hall, deep cleaning all floors, replacing the water heater in Fellowship Hall, completing the renovation of the Memorial Hall kitchen, tree trimming and starting a composting program. Every week the team completes work orders that are submitted to the church office such as replacing light fixtures, bulbs, repairing fences and doors and installing locks. For 2019 the team has started a structural beam repair project and are exploring options to utilize solar power.

Health & Safety Task Force – Marian McDonald, Health & Safety Task Force Recording Secretary

2018 Members – Irma Bachelor, RN, Jan Kahdeman, Marian McDonald, RN, Stuart Mitchell, and Larry Stallings

The Health and Safety Task force was created by the Council on November 1, 2017. First year activities included

- We obtained funding by a grant from our local Rotary club which allowed us to purchase an AED, several first aid kits, and 3 FRS radios.

- We purchased and installed an AED (Automatic External Defibrillator). We are following American Heart Association guidelines for our implementation plan. Training and completion of that plan is progressing. Purchase of a second AED is planned.
- We have bought several First Aid kits to be prominently placed around our premises. We are implementing a plan to keep them stocked.
- We have purchased 3 FRS radios ("walkie-talkies") for use in emergency, also for routine use by staff.
- We have identified the shut-off valves for all utilities and plan documentation for availability in time of emergency.
- Clean-up of the outdoor campus is in progress with the goal of reducing combustible load.
- Improved signage of buildings has been completed as part of our plan for response to an active shooter situation. The lock on the outside door from the Fireside Room has been altered to allow it to serve as an exit.
- We have drafted a policy to require a qualified provider of first aid for all off-site activities.
- We are developing a plan for use of church facilities as emergency community shelter

PERSONNEL RESOURCE AREA 2018 REPORT

Kathy Bell, Council Officer for Personnel (Secretary)

Search Committee – *Kathy Bell, Council Officer for Personnel*

2018 Members – Kristen DelMonte, chair, Linda Inman, Kathy Matthies, Judy Rice, Marin Broadbent-Bell, Keenan Foster, Joanne Feige, and Elizabeth Thomas

At the May meeting, Pastor Ben introduced a proposal to initiate a search process to call a full-time Associate Minister for Faith Formation. This person will lead the children, youth and adult education programs. Our current Associate Minister Rachel Knuth supported the proposal as she would like to remain on staff but with fewer hours. After much discussion all council members supported the proposal. Linda Inman organized and led listening sessions in order to better inform the congregation and answer questions.

In August, the Council approved forming a Search Committee which would be charged with doing the prep work needed prior to submission to the Conference Office for an official search. A special congregational meeting was held in October to take a poll of the members on initiating the search process. The results were 49 members in favor, 3 against

In December a job description for Pastor Rachel's new position—Minister of Congregational Care—was approved, and Council is currently working on a job description for the new position.

Personnel Committee – *Pat Furber, Personnel Committee Chair*

2018 Members – Marge Holland, Gary Bachelor, Becky Wessling, Chris Jenkins, and Pat Furber

We have had several changes in personnel this year.

After 18 years as our faithful Office Manager, Karin Seder retired October 31. We hired Becca Emerson as our new Congregational Administrator. She has had experience as an Office administrator at the Presbyterian Church in Windsor and First Presbyterian Church of New Haven in Connecticut.

Ross Galleto resigned in June. Emily Syal a student at PSR was hired as Youth Group Coordinator in August for the year.

Keith Blackstone retired after six years as our custodian on August 31. Maria Mojica who has much experience was hired in September as our new custodian.

Thank you all for your hard work as we went through the hiring process.

Pastor-Parish Relations Teams –

2018 Associate Minister PPRT – Joanne Matson (Chair), Debbie McCallum, Mary Coleman, Andy DelMonte, Beth Larssen & Sohni Yaylian

2018 Lead Minister PPRT – Caitie Carciere (Chair), Steve Beck, Margaux Jame, Jim Jenkins, Gail Thomas, Denelle Tognozzi

Each of our pastors is supported by a 6-person Pastor-Parish Relations Team. The purpose of the groups is to foster clear and direct communication and to encourage healthy relationships between the pastors and the congregation.

**WORSHIP & ARTS MINISTRY AREA
2018 REPORT**

Linda Roa, Council Member for Worship & Arts

The Worship and Arts Ministry Area includes committees, teams, and volunteers who coordinate worship, music, and art at Community Church. Becca Emerson served as the Council Member for Worship & Arts from April through September, when she accepted a staff position, and I began in the role in November.

New to this ministry area in 2018 was the Liturgist Coordinator who recruits and trains lay people to help lead worship. Also new was the art display by Muriel Weaver. Muriel's beautiful collage pieces graced our Narthex, providing a focus for spiritual practice, a welcome to weekly worship, and fitting images for our Fall bulletin covers.

The worshiping life of our congregation involves and requires many volunteers. We invite church members to deepen their spiritual journey by serving as ushers, greeters, communion servers, liturgists, and flower arrangers. Additionally, both the Chancel Choir and Handbell Ensemble welcome new participants.

Liturgist Program – Judy Rice, Liturgist Coordinator

The aim of our Liturgist Program is to encourage and support as many people as possible in actively participating in our worship services. To achieve this end we provide coaching and practice sessions aimed at making everyone feel comfortable and allowing them to enjoy helping to lead services. In the past year, over 60 different people, ranging from youth members as young as 11 to those in their 90's, have taken on the challenge and done an excellent job – helping to “put our faith into action!” Everyone is welcome to participate and we hope, during the upcoming year, to increase the number of people who take on this role.

Flower Team – Gail Thomas, Flower Team Chair

2018 Members – Garth Watson, Marie Cotton, Barbara Wilson, Mary Lou Lennox, Kathy Matthies, Emily Davis & Gail Thomas

The Flower Committee has continued to be privileged to bring flowers to enhance the Sunday Morning worship. Flowers in the chancel, the entry, the bathrooms, and sometimes other locations are provided by a dedicated group of volunteers. We all hope that our efforts contribute to your worship experience and if you enjoy our efforts, you might take a minute to tell the person listed in the bulletin.

On occasion we have provided flowers for memorial services or weddings which are left for Sunday morning. Likewise, we also welcome opportunities to provide special flowers for you if you want to remember an anniversary or special occasion. In 2018 we have had a flower sponsor calendar in the church office and flower requests have been honored by the flower person assigned to that Sunday. Contributions to the flower fund either by sponsoring a Sunday on the calendar or by making a general contribution are always appreciated and welcome since there is no actual church budget for flowers. This year we were able to underwrite all the Christmas decorations through donations to the flower fund.

The Christmas wreaths and decorations come from Rodolfo Onofre. He and his crew continue to create the large chancel wreaths, garlands, and other decorations as requested.

AND, we would love some new flower people to join us—men and women!! In 2019 we will be adding Muriel Weaver and, we hope others. If you are interested, call Gail Thomas (758-0295 cell) or the church office (823-2484).

Music Ministry – Rev. Brian Plaugher, Minister of Music

*Lift every voice and sing,
Till earth and heaven ring,
Ring with the harmonies of Liberty;
Let our rejoicing rise
High as the list'ning skies,
Let it resound loud as the rolling sea.
Sing a song full of the faith that the dark past has taught us,
Sing a song full of the hope that the present has brought us;*

*Facing the rising sun of our new day begun,
Let us march on till victory is won.*

--James Weldon Johnson

An inseparable part of our life as a worshipping community is to lift our voices and sing, and to make joyous noises of the instrumental sort. After a few years of some changes in our music leadership we returned to some greater continuity. Brian Plaughter continued as Minister of Music, directing the Chancel Choir and coordinating our music program. Karna Roa continued to lead the Handbell Ensemble. Our contemporary group, Divine Connection, which we have rechristened the House Band, was led collaboratively with Paula Matzinger, Dave Peterson, and Andy DelMonte, with help early in the year from Keith Blackstone. J. Althea continues as our pianist, and Judy Kinsey contributed occasionally on organ.

The faithful offerings of the Handbell Ensemble, other instrumentalists, and our vocal choirs all contributed their gifts to Sunday mornings and special worship occasions. A special honor was accorded to our Handbell Ensemble, who were invited to participate in a set of Christmas holiday concerts in the Bay Area. As usual, the children under the direction of Rachel Knuth performed to the enjoyment of the congregation at the Christmas Eve pageant. We continued to hear occasionally from our jazz ensemble, New Orleans style and otherwise. The House Band performed regularly during the year including Easter, Advent and other special occasions. We also heard from various configurations of brass and woodwind players. In 2018 Children's Worship followed the children's message on Sundays other than the first Sunday of the month. While significant numbers of children opted to remain in the sanctuary, those participating in Children's Worship learned music led by volunteer musicians. We are grateful for the musicians who supported this worship experience.

As usual, many vocal and instrumental soloists and small groups delightfully filled the summer months when our larger ensembles took a break. This year we also have tried out various vocal ensembles during the non-summer months. In all of these ways, and in ways yet to come, may we continue to lift every voice and sing.

Worship Support Team – Sohni Yaylian, *Worship Support Team Coordinator*

2018 Members Kathy Bell, Bobbie Johanson, Joanne Matson, Kathy Matthies, and Tom Terry

2018 began with a review of the planned By-Laws revision and how the Diaconate Board (now the Worship Support Team) would change along with it. The Worship Support Team is now responsible for supporting Sunday worship by coordinating ushers and greeters, preparing for and cleaning up after communion, making sure supplies are stocked and any other issues that might arise in connection with worship services throughout the year. Since then, the Worship Support Team has focused on making sure Sunday worship runs as smoothly as possible. Although team members generally serve as head ushers, we are also working on establishing a list of volunteers to help with ushering and greeting on Sunday mornings. We are always happy to have more volunteers to serve with us!

Worship Planning Team – Rev. Benjamin Broadbent, Lead Minister

2018 Members – Rev. Benjamin Broadbent, Lead Minister; Rev. Rachel Knuth, Associate Minister; Rev. Brian Plaugher, Minister of Music; J. Althea, Keyboardist; Karna Roa, Handbell Ensemble Director; Joanne Matson, Communion Coordinator; Gail Thomas, Flower Team; Kathy Matthies, Chancel Arts; Linda Roa, Council Member for Worship & Arts

The Worship Planning Team meets four times per year to do seasonal worship planning: January – Planning for Lent & Easter; May – Planning for Summer; August – Planning for Fall; October – Planning for Advent, Christmas & Epiphany.

At these planning sessions we discuss and decide who will preach, which ensemble will provide music, details of chancel décor, and other details.

Communion Ministry – Joanne Matson, Communion Coordinator

It is our custom at Community Church to celebrate the Sacrament of Holy Communion on the first Sunday of each month. We continued in this tradition with a few exceptions. We celebrated Communion weekly during the season of Lent. In June, we celebrated Communion on the second Sunday to allow time and space for Musician Appreciation Sunday on June 3.

For the first part of the year, we offered four stations for congregants – two in the front of the sanctuary and two in the Narthex. For the second part of the year, we returned to two stations in the front. Two stations takes a little longer but does not feel as rushed. We commune by intinction, tearing bread and dipping into a chalice of white juice – we use white juice so as not to stain shirts or blouses or the floor. We sing Taize chants during the time of Communion to maintain a sense of prayerfulness throughout the sacrament.

Thank you to the many people who agreed to serve communion in 2018. Many of you have commented how meaningful it has been to offer the bread and the cup to your fellow worshipers.

“Church Mouse” Ministry – Pastor Benjamin, Lead Minister

Doris Rowe retired from her role as “church mouse” this year. Doris faithfully and diligently spent hours in the sanctuary each week straightening Bibles and hymnals, replenishing offering envelopes and prayer request cards, recycling abandoned bulletins, and sharpening pencils. This is a ministry that often goes unnoticed and unappreciated, but Doris fulfilled her responsibility with attention to detail so that congregants arriving on Sunday would have everything they need to worship God. Bless you, Doris.

Jane Austin has taken over the role from Doris and describes it as a spiritual practice of caring for the community and spending time with God. Thank you, Jane.

FAITH FORMATION MINISTRY AREA 2018 REPORT

Linda Inman, Council Member for Faith Formation

Faith Formation, in 2018, was marked by adopting the name of *Faith Formation* to encompass all aspects of Christian Education/Children's Ministry, Youth Ministry, Family Ministry. Undertaking a shift to Faith Formation is more than a name change. It is a challenge and an opportunity to consider more broadly the ways in which our Christian faith may be deepened. Being open to new ways of supporting all people in their journey of faith goes hand-in-hand with the nature of our congregation as an open and welcoming space for people of all, or no, religious background.

As we move forward in this process with excitement, it's important to celebrate the year in review. As you will see in the sections below, 2018 was a busy, engaging and enriching time in our church. None of this would have been possible without the dedicated work of so many people and I invite you to take special note of those who serve among us. Let us give thanks and praise.

Adult Education– *Gail Thomas, Adult Education Coordinator*

The Adult Education program has been a loose organization of individuals dedicated to various activities supporting Christian Adult Education and in the past year has continued working through email and supporting the passion of each person who wants to present something.

The overall program this year has included a Sunday morning Bible Study class, several different Bible Studies, the Lenten Faith Journey program, and a number of activities by other individuals providing diverse activities such as a Men's Retreat, Women's Retreat, and a "Subversive Advent Study" by Pastor Ben.

This year the Sunday morning program reverted to studying the Bible passage(s) being used in the worship service and then hearing the sermon.

In 2018, the "Faith Journeys" and "Soup Suppers" during Lent again drew exceptionally good attendance and featured some of our newer members, some of our longer-term members, and each with a very different approach to a faith journey. Again, I encourage people to attend for a very special way to get to know your fellow members of our church.

Women's Bible Study– *Joanne Matson, Study Facilitator*

Women's Bible Study meets on Wednesdays from 10:00 to 11:30 in the Fireside room. Our general study includes both the Old and the New Testament, the extracanonical books and pertinent resource material from scripture scholars, theologians and pastoral commentaries.

We study historical context, cultural background and political settings, attentive to how the original audience heard and understood the Word. Through our study, sharing, and

discussion we continually find new meaning in Scripture enabling us to apply it to contemporary issues and our individual lives.

The Topic for our Winter-Spring 2018 Bible Study was "A Taste of Isaiah" We looked at the Historical background, the message of Isaiah, connecting the dots between the original message and today's worldview.

The focus of the Fall session was Theodicy, the problem of God, Pain and Suffering. Our guide for this study was Barbara Brown Taylor's book, *God In Pain* and Jesus' life and teachings in the Gospels.

We will continue with this focus for our Winter, 2019 session beginning January 30, 2019.

Children's Faith Formation Action Team (aka CHILFFAT)– Brooke Bell, Team Leader

2018 Members: Brooke Bell, Paula Berndt, Sheina Curtis, Kristen DelMonte, Terri Harper & Leslie Wood

- Under the leadership of Kristen DelMonte as chair through April and then Brooke Bell, decided on a name change – formerly Christian Education Committee.
- During Faith Formation Hour, 9:00-10:15 on Sunday mornings, worked with Pastor Rachel to support the Godly Play Program, a Montessori-based storytelling and art-response program for children in Preschool – 5th Grade.
- During worship on Sundays other than the first Sunday of the month, worked with Pastor Rachel to support Children's Worship in Faith Chapel for children in Preschool – 5th Grade.
- Offered our second facilitator training for Our Whole Lives: Sexuality and Our Faith (OWL) in July with 20 participants from churches across the state and programs this fall for two age groups:
 - 1.) Kindergarten & First Grade (Brooke Bell & Pete Emerson, facilitators) with 9 participants, and
 - 2.) Grades 8-9 (Andy DelMonte & Kendall Tripathi Clark, facilitators) in collaboration with the Unitarian Universalist Congregation of Santa Rosa with 8 participants.
- With Pastor Rachel, supported annual MADD Camp (Music, Arts, Dance & Drama) in June.
- With Pastor Rachel, co-created the annual Advent workshop in November with 30 participants and the Advent Spiral.
- Held a mini retreat in October, facilitated by Pastor Benjamin, to discern a Children's Ministry Mission Statement, list of ministry values, and 1 and 3 year goals.
- Brooke, Paula Sheina, Kristen & Terri will continue and new members will be added.

Youth Ministry Team– Debbie McCallum, Team Leader

2018 Members: Kathy Bell, Katy Carciere, Becca Emerson, Debbie McCallum, and Stuart Mitchell

The two main tasks of the Youth Ministry Team in 2018 were supporting the program through transitions in leadership, and beginning to develop a long-term foundation for the youth program. In April, Ross Galleto left his position as Youth Program Director. In August Emily Syal started as Youth program Coordinator for the 2018-2019 program year. During the interim between Ross's departure and Emily's arrival, a group of seven middle school youth attended the Blue Theology program with leadership from Pastor Ben, Beth Larssen, and Blythe Osner. Over the summer the Team and youth group leaders read the book Sustainable Youth Ministry by Mark Devries and led by Pastor Ben spent a day together creating a plan for putting the outlined sustainability practices into place. Through this process a mission statement, core values, calendar, directory and short-term goals for the program were created.

CARE & FELLOWSHIP MINISTRY AREA 2018 REPORT

Bobbie Johanson, Council Member for Care and Fellowship

As the first Leadership Council Member overseeing the Ministry Area of Care and Fellowship, I am happy to report that a lot was accomplished this year. Membership, Kindred Groups, Visitation Ministry, Women's Fellowship, Men's Discussion Group, Women's and Men's Retreats, Apple Pies, and Family Camp all fall in this group. We have a new Prayer Shawl Ministry that started this year too.

We also held celebrations for Keith Blackstone's retirement from custodian and Karin Seder's retirement from office manager to honor their many years of service.

If you have ideas you think might be good for building fellowship or areas of concern for care of our congregation please contact me. With Rev. Rachel Knuth changing her focus to parish care we may have expanded energy and time to develop new programs or improve upon what we already are doing.

Lay leadership is important in all the programs listed above. I welcome your input.

Women's Retreat– Jane Huneke and Joyce Cox, Women's Retreat Coordinators

The 2018 Annual Women's Retreat was held January 12-14 at Westminster Woods since our usual location of Angela Center was lost in the fall fires. This new facility worked well, especially since the weather cooperated. We enjoyed being among the redwoods with wonderful hiking trails to explore. Rev. Charlotte Asher led the 39 attendees in the topic "The Bible Speaks to Us Today". Small group sharing moved us beyond chitchat to deeper delving into our faith. Thanks to Paula Matzinger for being our song leader.

Planning is underway for the 2019 retreat which will be held January 18-20, again at Westminster Woods. The theme "Tending to what is real" will be led by Sheila Denton, spiritual director.

Our retreats are paid for by our own fundraising efforts and registration fees. We sell See's candy at Easter and Christmas and Christmas wreaths in December. We raise enough to be able to offer scholarships. All women are invited to share in these spiritually based, fellowship-building weekends. Saturday only participation is also an option.

Many thanks to our committee members for all their hard work: Marge Holland, Bobbie Johanson, Joanne Feige, Gail Thomas, Chris Jenkins. In this year's planning we miss the guidance of Diane Stallings and Diane McPherson.

Kindred Groups—Jane Huneke, *Kindred Groups Coordinator*

This year great energy was put into evaluating the kindred groups, rethinking our purpose and making sure everyone in the directory was included in a group, generally configured by geographical region. A bulletin board was created so that members could clarify which group they were in and recognize who their leader is. We are still looking for a leader to take over the River area and possibly dividing the large Santa Rosa group into two groups. Groups have enjoyed ushering together, having meals together and with other groups, attending plays and Bible studies. Many thanks to those have stepped up to lead your group and facilitated friendship building within the church.

Membership Team—Jane Huneke, *Membership Team Chair*

2018 Members: Terry Beck, Jane Huneke Eva Norton, Barbara Whitson

The membership team has provided meals for the new members' classes throughout the year and contacted kindred leaders of new additions to their groups of those new members living in their area. In the coming year we will put up a bulletin board after each new members' class to help welcome and integrate the new members. We would like to see on the church web site a private on-line pictorial directory to help everyone learn names and faces.

Women's Fellowship—Chris Jenkins, *Women's Fellowship Coordinator*

All women of the church are an innate part of Women's Fellowship and are invited to participate in any Fellowship activity. Women's Fellowship has been an integral part of the Community Church since our church was established in Sebastopol in 1889. The group began as the "Ladies Aid Society" and was formed "for the purpose of giving aid to the Congregational Society, combining our efforts to give both spiritual and financial aid". Our

group continues to develop and change in order to best serve the women of the church. In 2018 we transitioned from a separate organization with bylaws and its own treasury to a less formal group with a restricted fund line item in the church budget. Our focus is to continue to promote fellowship and service. We are using money from our previous fundraisers to support our Care Card Ministry and our Prayer Shawl Ministry.

Prayer Shawl Ministry– Chris Jenkins, Prayer Shawl Ministry Coordinator

2018 Members: Irma Bachelor, Marilyn Foster, Jane Huneke, Chris Jenkins, Bobbie Johanson, Joanne Matson, Barbara Nichols, Sharon Olson, Norma Taddeuchi, and Barbara Whitson

The Prayer Shawl Ministry was formed in order to create prayer shawls for those in our parish family and community as a gift for Healing, Strength, Courage and Comfort during times of difficulty and stress; reminding them that they are not alone. This is done prayerfully and mindfully, through the work of our hands; and freely and joyfully given as a visible expression of care.

Men's Group & Retreat– Warren Brisbin, Men's Group Coordinator

We had a very successful retreat at Westminster Woods this year. This is a weekend retreat with an emphasis on getting to know each other better and reflecting on our life in Christ. This was our second men's retreat and plan to make it a yearly event, typically taking place in Oct...retreat leader Christopher Huber led us in seminars focused on finding God in everyday life. This theme has continued as we meet on the first Weds of each month. This time is spent in discussion and support of those attending. We welcome all new comers and it is an excellent way to meet other men of the church.

Visitation Ministry– Joanne Matson, Visitation Ministry Coordinator

2018 Members: Joanne Matson, Sharon Olsen, Muriel Weaver, Judy Davison, Stuart Mitchell, and Lori Latham

The Visitation Ministry is part of the Care and Fellowship mission of our Church Community. We have 6 active members who visit homebound Church members as well as those who are in long term care or assisted living. With both physical visits and phone visits, the ministry strives to keep in touch with members who are no longer able to come to Worship.

The Visitation Ministry has recently partnered with the Prayer Shawl Ministry to bring comfort shawls to members who are in need of spiritual comfort and strength to deal with life's burdens.

MISSION STATEMENT:

The Visitation Ministry attends to the emotional, social and spiritual care of our ill or homebound church members, helping them remain connected to the Community through periodic visits, phone calls, bringing their prayer requests to worship.

The Ministry will coordinate with the pastors, women's fellowship and community church members to assure that no member is left out.

Apple Pie Committee– Kathy Bell, Apple Pie Committee Co-Chair

2018 Members: Kathy Bell, Paula Berndt, Bobbie Johanson, Kathy Matthies, Marian McDonald, Judy Petersen, Ellen Stillman, and Denelle Tognozzi.

We had another stellar turn out from the Community Church volunteers this year for our Apple Pie weekend in 2018. We made 1,571 pies!! Our gross income was \$20,481 and our net was \$13,762. We had 44 kids from our church attend Camp Cazadero Summer camp with Apple Pie Scholarships and 116 of us enjoyed Family Camp this year.

Luckily we were able to get apples from Manzana again, but it may have been our last year. Four of us; Ellen Stillman, Paula Berndt, Kathy Matthies and Myself (Kathy Bell) took a road trip to Bishops Pumpkin Farm in Wheatland California to check out a Automatic apple peeler that peels cores and slices 3 apples at a time as fast as you can load them. You can watch it in action on You Tube; <https://www.youtube.com/watch?v=YgCdJ8eZ0Os>

We plan to purchase it this spring. It will require some re-engineering but I think we are up to the task ...

Philippians 4:13 WE Can Do All Things Through Christ Who Strengthens US...

Of course it is a lot of work and we do want to give a shout out to our leadership team,

THANK YOU;

- **Bobbie Johanson** – For making the magic happen in Memorial Hall! for overseeing the box making, the pie cooling, boxing, slicing, and selling!
- **Andy DelMonte** – For scheduling and leading the team of Bakers!
- **Denelle Tognozzi** - For making sure the booth at the fair has everything it needs! And counting ALL the money!
- **Paula Berndt & Ellen Stillman** – For keeping the dough coming and the kitchen somewhat under control!
- **Judy Peterson, Lori Babcock, Pat Furber and Amy Furber-Dobson** – For checking for quality control on the line and managing all that goes on in Fellowship Hall.
- **Marian McDonald**– For being our all-around helper and visionary☺
- **Lloyd Lerum & Keith Blackstone** – For making sure the Apples are there and ready to go!
- **Josephine Nirmala** – For being our 'Closer" and leading the cleanup charge each day!

- Pastor Ben – For cooking the Dogs!
- **And to all the; Slicers - Dicers – Dough Makers - Crimpers - Bakers - Box makers – Runners - Sellers... It takes as a village!!!**

OUTREACH MINISTRY AREA 2018 REPORT

Michael Ott, Council Member for Outreach

As Leadership Council Member for Outreach, I have been inspired by the work of the various teams and committees under the Outreach banner. The vitality of Outreach ministry and resource areas is robust, leadership is strong and enthusiasm is high. New areas such as the Safe Parking Program have been started, and existing programs such as the Inter-Faith Food Pantry have been greatly expanded.

For 2019, Outreach will strive to be more innovative and try new things. We plan to invite the congregation to increase their part in the work of Outreach at our church and in our community. We plan to continue to provide worthwhile Outreach projects and programs for the congregation. The closing words of our church's Mission statement is "putting our faith into action." That's what Outreach is all about – seeking to join with God to minister, both locally and globally. Please join us!

Mission and Outreach Committee – Michael Ott, Mission and Outreach Committee Chair
2018 Members – Lorinda Bradley, Joyce Cox, Daphne Cripps, Kathy Manchester, Diane McPherson, Susan Nestor, Michael Ott, Laura Pearsall, Peggy Porter and Ellen Stillman.

The Mission and Outreach Committee distributed funds exceeding \$4,700 – funds provided to the Committee from the congregation's pledged Mission Giving. Funds were distributed to the following organizations:

- In response to Erin Butterfield's inspiring presentation about her Peace Corps work in Zambia at Community Church this spring, the Committee donated \$500 to her village in Zambia for the purchase of one electronic sewing machine and one foot-operated sewing machine.
- The Committee donated \$1,200 to New Vision UCC Church in Chico in the fall for fire victim relief in Butte County.
- Seeds of Learning received \$750 from the Committee. Seeds of Learning is a non-profit organization dedicated to improve educational opportunities in rural Latin America.
- The Committee donated \$500 to the Sebastopol Senior Center to be used for their new flooring project.
- The Living Room in Santa Rosa received \$750 from the Committee. The Living Room provides services for women and their children who are at risk and/or homeless. The Living

Room welcomes homeless and at-risk women and their children into a safe and comfortable environment during the day when shelters are closed.

- The Committee donated \$750.00 to UndocuFund. UndocuFund provides direct funding to undocumented immigrants in Sonoma County and their families to help with temporary housing, home repairs and items, medical and dental expenses, moving and storage expenses and educational materials and supplies.
- Additional gift cards were purchased for the Verity Advent gift card collection.

In May, the Committee organized and participated in a creek cleanup for all ages with Clean River Alliance at Santa Rosa Creek.

Throughout the year the Committee coordinated volunteers who provided bag lunches for the homeless and hungry Monday through Thursday each week at Sebastopol Christian Church.

For the Advent Season, the Committee sponsored the Shoebox Ministry and Gift Card Ministry. The members of the congregation filled the shoeboxes with items suitable for both men and women, wrapped them in Christmas paper, and placed them under the Christmas tree in the narthex. Members of the Committee delivered the gifts to the Homeless Services Center in Santa Rosa. The Gift Cards benefited Verity, a local organization that strives to eliminate all forms of violence, with a special focus on sexual assault and abuse. The gift cards provided to Verity will be handed out by their counselors to sexual assault and abuse survivors who often come to Verity with no possessions and no money as they flee from abuse.

2019 agenda items include a drive for school supplies next fall, continued work with Habitat for Humanity and housing fire clean-up groups at the church.

Faith in Action Team (FIAT) – Joyce Cox, FIAT Coordinator

2018 Members – Joyce Cox, Julie Davis, Judy Davison, Bernie Hovden, Kathy Matthies, Vicky Mayster, and Peggy Porter.

The Faith in Action Team is the coordinating body between the North Bay Organizing Project and the Community Church. In 2018 the three focus areas of the North Bay Organizing Project were Housing and Homeless which has worked a lot on rent control, Immigration - which FIAT has been heavily involved in - and the Environment.

Our Church has hosted several county wide trainings for the Rapid Response Network. The use of our facility has been very much appreciated by a large number of people who have never been here before. Our church has a group of people trained to work as an accompaniment group for individuals or families effected by ICE raids and another group trained to be legal observers during ICE raids. Fortunately, ICE has not been very active in Sonoma County so we are on a holding pattern until needed. There is also a group willing to accompany people to court for immigration hearings or other court proceedings. If you would be interested in helping in any of these areas contact any FIAT member.

Adult Mission Trip – Joyce Cox, Adult Mission Trip Ministry Coordinator

2018 Participants – Keith Blackstone, Scott Carlson, Joyce Cox, John Henel, Jane Huneke, Kathy Matthies, Marian McDonald, Dick Norton, Laura Pearsall, Judy Peterson, and Nancy Shimetz.

In 2018, 11 people spent a week in Lake County working with Hope City to rebuild homes destroyed on the Valley Fire of 2015. Hope City is a small faith-based organization that goes into a disaster area and works for several years building as many homes as possible. They are working to help people in Santa Rosa and Butte County as well. We worked on three homes that were near completion. We shared our housing space with 11 AmeriCorps young adults and 19 youth and adults from a church in Modesto. Kathy Mathies organized food and ran the kitchen feeding us all (including Hope City staff) wonderful food for the entire week. We worked hard and had a productive week!

Alternative Gifts – Joyce Cox, Alternative Gifts Ministry Coordinator

Thank you to everyone who ordered Alternative Gifts this year! Many people around the world will have their lives uplifted thanks to your generosity! People will receive medical treatment, children will be fed, and education and the environment improved! It is amazing that we can make a difference in the world through our giving! We collectively sent \$1,426 dollars to Alternative Gifts International and \$328 to Seeds of Learning for a total of \$1,754! Thank you for your support!

Safe Parking Ministry – Gary Bachelor, Safe Parking Ministry Coordinator

2018 Volunteers – Gary Bachelor, Steve Beck, Julie and Greg Davis, Chris and Lisa Dawson, Judy Hawkins, Michael Ott, and Peggy and Dan Porter.

The Community Church in conjunction with the First United Methodist Church of Santa Rosa, Catholic Charities and the County of Sonoma provides four parking spaces in our west parking lot for individuals and families that have no other safe alternatives to spend the night.

Volunteers from our church provide monitoring of the parking lot to make sure the parking participants are safe by driving through the parking lot one time during the night and in the morning. Volunteers are on call if there are any issues. Additional volunteers are always welcome!

Interfaith Food Pantry – Mark and Suzanne Albin, Interfaith Food Pantry Board Members

The Interfaith Food Pantry benefited from the enormous generosity of its supporters in 2018. This increased backing has allowed a number of changes resulting in improved services to the community.

- Food storage capacity was expanded by purchasing and erecting a standalone, ventilated shed.
- The suggested supply list was revamped, nearly doubling the amount of food made available to our customers.
- The foods that the Pantry provides were upgraded, adding cooking oil, cheese, instant potatoes and more fresh fruits and vegetables.
- The wait time for recipients to return for food was reduced from once a month to once every 15 days.
- During the holidays we provided folks in need with vouchers for a free turkey or ham at any grocery outlet in the county.

Second Saturday Lunches – Joanne Matson, Second Saturday Lunch Ministry Coordinator
2018 Volunteers – Tara Caffrey, Joyce Cox, Daphne Cripps, Joanne Matson, Marilyn McHugh, and Sophie Sherman.

The church continues to host between 8-10 people in Fellowship Hall on the second Saturday of each month to serve them a hot meal. Our guests enjoy the meal and the opportunity to visit with other guests and the church volunteers who make the lunches possible. Contact Joanne Matson to volunteer to provide meals.

Shower Outreach – Roger Wilson, Coordinator
2018 Volunteers – Irma Bachelor, Jerry Coleman, Barbara Deedler, Norma Watson, Barbara Wilson, and Roger Wilson.

Community Church continues to provide shower and clean towel services to our guests who rely on our shower facilities each week. Roger Wilson is our new Shower Outreach Coordinator. The volunteer towel washers pick up soiled towels from Memorial Hall, take them home to wash, and return them freshly cleaned and folded.

Community Thanksgiving Dinner – Roger and Linda Collins, Community Thanksgiving Dinner Coordinators

Community Church's Memorial Hall was filled on Thanksgiving where 650 people enjoyed Thanksgiving dinner with all the trimmings including plentiful pie. Guests were able to share a table with others or to take their dinner to go.

CHURCH CLERK 2018 REPORT

Denelle Tognozzi, Church Clerk

Total Active Membership January 1, 2018 **327**

Members Received in 2018 by:

Baptism	0
Reaffirmation of Faith:	9
<i>Margaret (Peg) Anderson</i>	
<i>Brenda Flynn</i>	
<i>Craig Sterling</i>	
<i>Birgit Quezada</i>	
<i>Luis Quezada</i>	
<i>Jon Gonzalez</i>	
<i>Lesley Bagley</i>	
<i>Stephanie Camara</i>	
<i>Ed Gaylord</i>	
Letter of Transfer:	5
<i>Julie Reimer</i>	
<i>Russell Reimer</i>	
<i>Matt Melone</i>	
<i>Rachel Melone</i>	
<i>Chris Chang Weeks</i>	
Total Members Received:	14

Members Removed in 2018 by:

Death:	8
<i>Lizann Bassham, Priscilla Best, Jean Peterson, John Simmons,</i>	
<i>Diane Stallings, Bob Thomas, Louise Wakefield, Babetta Wilson</i>	
Letter of Transfer:	0
Request:	0
Total Members Removed:	8

Total Active Membership January 1, 2019: **333**

Funerals / Memorial Services:	12
Baptisms:	0
Weddings:	1

NOMINATING COMMITTEE 2018 REPORT

Chris Dawson, Nominating Committee Chair

2018 Members – Chris Dawson, Patty Raney, Joyce Cox, Roger Wilson, and Judy Rice.

An exciting new level of responsibility for the Nominating Committee this year. With the adaption of the new church governance structure earlier this year, the nominating committee has under-gone a significant change in responsibility from past practice. As you may recall, the nominating committee took responsibility to fill ALL of the positions on all of the many church boards and committee and that slate of nominees was presented to the Congregation at the Annual meeting for the full congregation approval. For those that may have served on the Nominating Committee, this was a very big task, hundreds of phone calls and many, many meetings. With the new structure, only a handful of positions are presented to the congregation at the annual meeting for approval, including the 6 leadership Council positions, and the Nominating Committee itself. The positions on the Leadership Council as well as the Nominating Committee are staggered year to year, so only a few positions each year are open for the Nominating Committee to fill.

So, for this year, the Nominating Committee filled the following positions:

Leadership Council for Worship & Arts-

Becca Emerson was the Council member for Worship and Arts, but with the retirement of Karin Seder, Becca took the position in the Church office as Congregational Administrator. Linda Roa agreed to fill that position on the Leadership Council, and the Leadership Council approved that change.

The Nominating Committee presents for Congregational Approval the following positions:

Leadership Council

Michael Ott	Moderator	2 nd term ending 2021
Larry Stallings	Council Officer for Facilities (Vice Moderator)	2 nd term ending 2021
Kathy Bell	Council Officer for Personnel (Secretary)	1 st term ending 2020
John Henel	Council Officer for Finances (Treasurer)	2 nd term ending 2020
Linda Roa	Council Member for Worship and Arts	1 st term ending 2021
Linda Inman	Council Member for Faith Formation	1 st term ending 2020
Bobbie Johanson	Council Member for Care and Fellowship	2 nd term ending 2021
Joyce Cox	Council Member for Outreach	1 st term ending 2020

The Nominating Committee

Patty Raney	Member	1 st term ending 2020
Roger Wilson	Member	1 st term ending 2020
Judy Rice	Member	1 st term ending 2020
Norma Watson	Member	1 st term ending 2021
Nancy Shimetz	Member	1 st term ending 2021

FINANCES RESOURCE AREA 2018 REPORT

John Henel, Council Officer for Finance (Treasurer)

First of all, I would like to extend a big thank-you to all who served on committees and teams that assisted in the Finance Resource Area (see names below). Your work is appreciated.

I am happy to report that the church is on solid ground financially. Complete details of all financial data can be found elsewhere in the Annual Report. Here are a few highlights:

- 2018 ended with a \$25,000 surplus in the Operating Fund. This really helps us to maintain the necessary reserves for when all is not going as well, enabling us to maintain more continuity in our ministry.
- At the end of 2018, we held approximately \$550,000 in Endowment Funds. The goal of these investments is to preserve principal while utilizing income and dividends for special projects. Read more in the M&E report below.
- We have no debts.
- Pledges, our primary source of Revenue, for both local and wider church missions are fairly strong. Read more in the G&G report below.
- A general breakdown of expenditures: 70% on Personnel, 15% on Facilities, 7% on Outreach, 4% on Finance, 3% on Faith Formation, 1% Other.

Read more in the section reports that follow for topics in the Finance Resource Area.

Audit – John Henel, Council Officer for Finance

Ann Butterfield, in her role as Internal Auditor, provided valuable support and insight into our financial organization, logging several recommendations to move us towards industry best practices. This was a partial year for Ann in this role, after a change in employment in midyear left her without time to provide this service to the church. However, given the depth of the input she provided, we will not seek a replacement for 2019.

Budget Committee – John Henel, Treasurer

2018 Members: Pastor Ben, Kathy Bell, Larry Stallings, Jennifer Halleck, John Henel

This committee met several times beginning in September to produce the budget for 2019. All functional areas, program areas, and committees are solicited to provide input to the budget for their respective areas. Besides the usual increases in operating costs and personnel expenses, the 2019 Budget had three special challenges:

- The planned addition of a new full-time Associate Minister
- Maintaining Pastor Rachel as she transitions into a new role
- Providing for some significant facilities needs

While all the goals could not be achieved in full, the team was able to come close through a combination of tradeoffs and with the generosity of members of our church. Read more on this in the next section.

Gratitude & Generosity Team (Stewardship) – Rev. Benjamin Broadbent, Lead Minister

2018 Members - Jeff Boal, Lorinda Bradley, Emily Davis, Kristen DelMonte, Keenan Foster, Patty Foster, Bobbie Johanson, Kathy Mayhew, Birgit Quezada, Luis Quezada & Pastor Benjamin

Our G+G Team began meeting in August to plan and execute our Annual Pledge Drive in support of our church's 2019 Local Ministry and Wider Mission Budgets. Keenan Foster assisted with preparing print and digital materials based on our theme, "What Shall We Bring?" We organized the drive into 3 phases:

1. Advance Phase - In September we gathered pledges from members of the G+G Team, Leadership Council, and our Ministers.
2. Public Phase - Beginning with the kick off Sunday, October 14, we invited 240 member households to pledge \$369,000 toward our local church ministry and \$41,000 toward our Mission & Outreach. During the public phase, we received stirring testimonies from Michael Ott, Will and Nicole Whitehorn, Terri Harper, and Emily Davis. The public phase ended on Gratitude Sunday, November 11. Birgit & Luis Quezada provided chili for all congregants.
3. Follow-Up Phase - We followed up with member households from whom we had not yet heard, inviting them to participate in the ministry and mission of the church they love and value.

While we did not meet our annual appeal goals, generous pledges helped us get close enough to move forward with most of the Leadership Council's ministry and mission priorities. For 2019, our goals for the G+G Team are: identify a lay person to chair the committee (Pastor Benjamin served in the role this fall); make stewardship a year-round conversation and effort; continue to educate the congregation on how financial giving enables meaningful ministry and mission to occur through our congregation.

Memorial & Endowment Committee – Nathan Knuth, Memorial & Endowment Committee Chair

2018 Members: Nathan Knuth (Chair), Judy Bowman, Jim Jenkins, Barbara Nichols, Brian Purcell, Patty Raney, Edwin Wilson.

The Memorial and Endowment Committee began the year hosting the "Let's Make a Plan" education and estate planning seminar event on February 10, 2018. The event drew upon church members to present aspects of financial planning and was well-received.

After the "Let's Make a Plan" financial event, the committee continued the year in a consistent fashion reviewing grant requests and approving grants for church projects that included supporting retreats, organ repairs, and shoring up facilities. Over \$3,000 was granted from Memorial Funds and \$10,000 from the Endowment Fund. Our Endowment investment followed the markets in general, which suffered a fairly negative fourth quarter in 2018. A rebound has already begun in 2019.

M & E is grateful to have received Memorial Gifts in honor of these people in 2018:

- Bob Thomas
- Babetta Wilson
- Diane Stallings
- Jean Peterson
- Lizann Bassham
- Priscilla Best
- Kathy Noguchi

As we look to the future the committee plans to review and update existing committee guidelines to align with the organization and ministry of the church.

Finance Committee – Terry Beck, Finance Committee Chair

2018 Members: Terry Beck (Chair), Steve Bradley, Laura Pearsall, Diedra Watson.

Each month the committee went over the monthly financial reports. In June they sought to define the committee's role under the new church government structure adopted in April. To aid our understanding of current practices and procedures, Ann Butterfield (our Internal Auditor at that time) was invited to speak to the committee about the church finance policies and practices. She also shared several articles on policies that other churches had developed to help inform us of possibilities regarding our own practices.

As we began to shape a policy about maintaining reserves, we discovered no template for general church policy was in place. At the suggestion of this committee, a Policy Template was developed by Council, which was approved for general use of the church. In September and October, we discussed and reviewed church policy dealing with reserve monies, how requests were to be made to tap into those reserves, and steps to be followed. This work is ongoing and will be delivered to Council for discussion and approval when completed. The role of the Finance Committee going forward is also under further review and revision.

**Community Church of Sebastopol
2019 Budget
Approved Leadership Council 1/16/19**

2019 Budget						
Approved Leadership Council 1/16/19		2018		2019		
ACCOUNT	Budget	Actual 12/31/2018	PROPOSED Budget	% Change from 2018 Budget	Comment	
PERSONNEL						
Lead Minister (Ben)						
5110.1 - Sr Minister Salary & Housing	88,703	88,703	93,138	5.0%		
5111.1 - Sr Minister Pension, 14%	12,418	12,418	13,039	5.0%		
5112.1 - Sr Minister Fam Protect, 1.5%	1,331	1,331	1,397	5.0%		
5113.1 - Sr Minister Med/Dental	5,160	5,160	4,000	-22.5%		
5115.1 - Sr Minister Professional Expense	4,000	4,278	4,000	0.0%		
Senior Minister subtotal	111,612	111,890	115,574	3.6%		
Associate Minister, Faith Formation (TBD)						
xxxx.1 - Assoc Minister Salary & Housing -NEW	0		28,160	new	5 months	
xxxx.1 - Assoc Minister Pension, 14% -NEW	0		3,942	new		
xxxx.1 - Assoc Minister Fam Protect, 1.5% -NEW	0		422	new		
xxxx.1 - Assoc Minister Med/Dental -NEW	0		5,000	new		
xxxx.1 - Assoc Min Professional Expense -NEW	0		1,800	new		
Assoc Minister subtotal	0	0	39,325	new		
Associate Minister, Pastoral Care (Rachel)						
5121.1 - Assoc Minister Salary & Housing	31,200	31,200	30,720	-1.5%		
5122.1 - Assoc Minister Pension, 14%	4,368	4,368	4,301	-1.5%		
5123.1 - Assoc Minister Fam Protect, 1.5%	468	444	461	-1.5%		
5125.1 - Assoc Min Professional Expense	2,000	887	1,800	-10.0%		
Assoc Minister subtotal	38,036	36,899	37,282	-2.0%		
Director of Youth Ministries (Emily)						
5137.1 - Youth Director Salary	15,360	9,716	7,200	-53.1%	24 weeks	
5138.1 - Youth Director Prof Expense	500	0	250	-50.0%		
Dir Youth Ministries subtotal	15,860	9,716	7,450	-53.0%		
Minister of Music						
5603.1 - Minister of Music	12,672	12,526	14,734	16.3%	(Brian)	
5188.1 - Minister of Music Pension, 14%	1,774	1,547	0		Note 1	
5184.1 - Minister of Music Prof Expense	100	0	100	0.0%		
Minister of Music subtotal	14,546	14,073	14,834	2.0%		
Other Music						
5601.1 - Handbell Director	5,000	5,704	5,100	2.0%	(Karna)	
5613.1 - Handbell Dir Prof Expense	100	100	100	0.0%		
5602.1 - Keyboardist	12,000	9,994	12,240	2.0%	(J. Aithea)	
5605.1 - Keyboard Substitutes	1,000	595	1,000	0.0%		
5616.1 - Guest Musicians	200	0	200	0.0%		
Other Music subtotal	18,300	16,393	18,640	1.9%		

**Community Church of Sebastopol
2019 Budget**

Approved Leadership Council 1/16/19

ACCOUNT	2018		2019		Comment
	Budget	Actual 12/31/2018	PROPOSED Budget	% Change from 2018 Budget	
Congregational Admin					(Becca)
5145.1 - Congregational Admin	43,523	44,703	41,600	-4.4%	
5146.1 - Congregational Admin Prof Expense	500	0	500	0.0%	
Congregational Admin subtotal	44,023	44,703	42,100	-4.4%	
Other Staff					
5140.1 - Bookkeeper	14,260	10,740	12,835	-10.0%	(Jennifer)
xxxx.1 - Children's Ministry Coordinator -NEW	0		7,200	new	(Julie)
xxxx.1 - Children's Ministry Prof expense -NEW	0		250	new	
5204.1 - Custodian	32,890	32,271	31,616	-3.9%	(Maria)
xxxx.1 - Custodian Prof Expense -NEW	0		500	new	
5185.1 - FICA: All Staff	10,058	9,056	9,786	-2.7%	
5187.1 - Benefits: All Staff	9,672	6,205	0		
5141.1 - Staff Substitutes	2,000	820	2,000	0.0%	
5305.1 - Nursery Care	6,440	4,724	6,128	-4.8%	
5615.1 - Sound Technician	0	781	2,000	new	(Gavin)
5614.1 - Guest Preachers	400	200	400	0.0%	
Other Staff subtotal	78,720	65,817	72,714	-7.6%	
xxxx.1 - Health Insurance Reserve -NEW	0		3,000	new	
5708.1 - Personnel Committee	250	287	250	0.0%	
PERSONNEL TOTAL	321,347	299,778	351,169	9.3%	
FACILITIES					
Office					
5170.1 - Computer Maint./Supplies	500	1,015	500	0.0%	Note 2
5173.1 - Advertising	2,500	2,116	2,500	0.0%	
5174.1 - Software lease/purchase	500	180	2,596	419.2%	
5181.1 - Office Supplies	2,500	2,916	3,000	20.0%	
5182.1 - Postage	2,000	817	1,000	-50.0%	
5183.1 - Off Equip Maint Contracts	8,000	8,199	6,276	-21.6%	
5191.1 - Off Equip Reserve (to 8351.3)	100	100	500	400.0%	
Office subtotal	16,100	15,343	16,372	1.7%	
5203.1 - Utilities	39,000	34,938	36,000	-7.7%	
5206.1 - Custodial Supplies	4,000	2,664	3,500	-12.5%	
5208.1 - Property Upkeep	12,000	13,312	12,000	0.0%	
5209.1 - Church Upkeep Reserve (to 8321.3)	10,000	10,000	0		Note 3
5214.1 - Professional Yard Maintenance	8,160	8,290	0		Note 4
5215.1 - Landscaping	250	250	250	0.0%	
5314.1 - Van Expenses	1,800	1,581	1,500	-16.7%	

Community Church of Sebastopol
2019 Budget
Approved Leadership Council 1/16/19

ACCOUNT	2018		2019		Comment
	Budget	Actual 12/31/2018	PROPOSED Budget	% Change from 2018 Budget	
xxxx.1 – Van Reserves -NEW			500	new	
5216.1 - Funded Projects	0	55,615	0		Note 5
xxxx.1 - Health & Safety -NEW	0		300	new	
Campus subtotal	75,210	126,650	54,050	-28.1%	
FACILITIES TOTAL	91,310	141,993	70,422	-22.9%	
FINANCES					
5211.1 - Property/Accident Ins	10,527	10,561	11,263	7.0%	
xxxx.1 - Accident Insurance -NEW	0		200	new	Safe Parking
5212.1 - Property Tax, Church	5,760	5,782	5,876	2.0%	
5213.1 - Facility Licensing	1,375	847	1,089	-20.8%	
5186.1 - Workers Compensation Ins	3,307	3,431	3,521	6.5%	
5189.1 - Paypal Fees,	200	211	200	0.0%	
5704.1 – Stewardship	500	118	300	-40.0%	
FINANCES TOTAL	21,669	20,950	22,449		
WORSHIP & ARTS					
Music					
5607.1 - Chancel Choir Music	200	40	200	0.0%	
5609.1 - Music Licensing	250	216	250	0.0%	
5608.1 - Childrens Choir	0	0	0		
5609.1 - Musical Instruments Maint	900	1,060	1,000	11.1%	Note 2
5610.1 - Handbell Ensemble	400	822	400	0.0%	Note 2
5612.1 - Musical Instruments Maint Reserve	500	500	1,000	100.0%	
Music subtotal	2,250	2,638	2,850	26.7%	
5701.1 – Worship Supplies	4,000	1,496	2,000	-50.0%	
5710.1 - Flowers	200	882	200	0.0%	Note 2
5712.1 - Pointsettia/Lily Fund	0	573	0		
WORSHIP & ARTS TOTAL	6,450	5,589	5,050	-21.7%	
FAITH FORMATION					
Faith Formation					
5301.1 - Children's Ministry	6,000	9,797	6,000	0.0%	Note 2
5302.1 - High School Youth Group Expenses	2,500	833	2,500	0.0%	
5313.1 – High School Mission Trip	1,000	0	1,000	0.0%	Note 2
5311.1 - Middle School Youth Group Expenses	2,500	833	2,500	0.0%	
5309.1 – Middle School Mission Trip	500	2,065	500	0.0%	Note 2
5303.1 - Women's Retreat	100	4,296	100	0.0%	Note 2
5352.1 - Men's Retreat	100	3,042	100	0.0%	Note 2

**Community Church of Sebastopol
2019 Budget**

Approved Leadership Council 1/16/19

ACCOUNT	2018		2019		Comment
	Budget	Actual 12/31/2018	PROPOSED Budget	% Change from 2018 Budget	
5304.1 - Nursery Supplies	200	114	200	0.0%	
5307.1 - Safe Church Policy	500	205	250	-50.0%	
5308.1 - Adult Education	250	16	100	-60.0%	
5310.1 - Adult Mission Trip	100	2,348	100	0.0%	Note 2
5353.1 - Camperships	0	5,505	0		Note 2
xxxx.1 - Search Committee -NEW	0	0	2,500	new	
FAITH FORMATION TOTAL	13,750	29,054	15,850	15.3%	
CARE & FELLOWSHIP					
5703.1 - Fellowship Events	1,000	707	1,000	0.0%	
5705.1 - Family Camp	500	12,290	500	0.0%	Note 2
5706.1 - Membership	500	174	500	0.0%	
CARE & FELLOWSHIP TOTAL	2,000	13,171	2,000	0.0%	
OUTREACH					Note 6
5401.1 - Mission & Outreach	4,712	4,696	4,770	1.2%	
5402.1 - Food Pantry	16,500	16,500	16,900	2.4%	
5403.1 - OCWM	10,200	10,200	10,700	4.9%	
5404.1 - North Bay Organizing Project	1,500	1,500	1,600	6.7%	
xxxx.1 - Outreach Reserve -NEW			501		
5407.1 - Special Offerings	0	7,536	0		
5408.1 - Outreach Discretionary	0	1,509	0		
OUTREACH TOTAL	32,912	41,941	34,471	4.7%	
GOVERNANCE					
5503.1 - Conference Delegates	1,200	540	600	-50.0%	
5711.1 - Church Council	200	442	400	100.0%	
GOVERNANCE TOTAL	1,400	982	1,000	-28.6%	
TOTAL EXPENSES	490,838	553,458	502,411	2.4%	
REVENUE					
4101.1 - Pledges	317,234	309,204	330,845	4.3%	
4102.1 - Plate	35,000	37,396	36,000	2.9%	
4103.1 - Overpaid Pledges	8,000	12,393	9,500	18.8%	
4104.1 - Wider Mission Pledges	32,912	31,550	34,471	4.7%	
4116.1 - Facility Use Fees	57,745	59,111	34,000	-41.1%	Note 7
xxxx.1 - Casa dei Bambini -NEW	0	0	25,000	new	Note 7
4117.1 - Memorial Hall Rental	24,255	24,255	25,000	3.1%	Note 7

Community Church of Sebastopol

2019 Budget

Approved Leadership Council 1/16/19

ACCOUNT	2018		2019		Comment
	Budget	Actual 12/31/2018	PROPOSED Budget	% Change from 2018 Budget	
4128.1 - Interest Income	2,200	3,021	3,395	54.3%	
4140.1 - Previous Year Pledges	400	0	400	0.0%	
4161.1 - Goodwill Industries	3,600	3,600	3,600	0.0%	
4179.1 - Miscellaneous Other	212	0	200	-5.7%	
4180.1 - Interfund Transfer IN	0	100,574	0		Note 8
TOTAL REVENUE	481,558	581,104	502,411	4.3%	
Transfer to 8399.3 Reserves	0	0	27,646		
Transfer from 8399.3 Reserves	0	0	0		
Cash balance Year Start	0	0	0		
Yearly Net (Revenue - Expenses)	(9,280)	27,646	(0)		
Cash balance Year End	(9,280)	27,646	(0)		

Note 1 This item has been combined with 5603.1 Minister of Music

Note 2 This item may get funding from participant contributions, from fundraising, from a Restricted Account for the same purpose, from an M&E grant, or from some combination of any of these sources.

Note 3 An anonymous gift directed to Facility needs will fund this item for \$10,000.

Note 4 The Facility team will take this on with church volunteers.

Note 5 These projects were funded from Restricted Accounts or grants from M & E.

Note 6 This section is funded through Wider Mission Pledges 4101.1

Note 7 Split facilities revenue into 3 categories for better tracking, increase by \$2k overall

Note 8 The Actual is the total funds that were moved in from sources in Note 2 and disbursed in 2018

THE COMMUNITY CHURCH (UCC) OF SEBASTOPOL
FINANCIAL STATEMENTS
December 31, 2018

OPERATING FUND SUMMARY

Current Month	Year-to date
Beginning Balance	\$14,584.44
Monthly Deposits	\$79,257.67
Monthly Spending	\$66,196.89
Balance	\$27,645.22

Financial Recap - cover sheet - page 1
Summary Analysis of Revenues - page 2
Summary Analysis of Expenses - page 3
Revenue Detailed Analysis - page 4
Operating Expenses Analysis - pages 5, 6 & 7
Benevolence Fund MTD- page 8
M & E Fund MTD - page 9
M&E Grants Report - page 10
M&E Fund Total - page 11
Restricted Fund MTD - page 12 & 13
Suspense Fund MTD - page 14
Benevolence Fund YTD- page 15
M & E Fund YTD - page 16
Restricted Fund YTD - page 17 & 18
Suspense Fund YTD - page 19
Balance Sheet - page 20
Debt-Investments Report - page 21
Fund Balance Reconciliation - page 22
Transfer In Report - page 23

<u>Pledge Report</u>
<u>Local Church</u>
Amount Budgeted
Total pledges as of 10/31/18
Total Families Pledged
<u>Wider Mission</u>
Amount Budgeted
Total pledges as of 10/31/18
Total Families Pledged

Prepared by Jennifer Halleck

Community Church
Analysis of Revenues & Expenses - Summary Landscaped - acs
December 2018

Accounts

Revenues

OPERATING FUND RECEIPTS

Total Revenues

MTD Actual (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	% of YTD Budget Used (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
\$79,257.67	\$581,104.07	\$481,558.00	120.67 %	\$481,558.00	(\$99,546.07)
\$79,257.67	\$581,104.07	\$481,558.00	120.67 %	\$481,558.00	(\$99,546.07)

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	% of YTD Budget Used (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Expenses						
ADMINISTRATION						
Salaries and Benefits	\$24,032.55	\$299,492.81	\$321,097.00	93.27 %	\$321,097.00	\$21,604.19
Office	\$2,252.60	\$18,985.00	\$19,607.00	96.83 %	\$19,607.00	\$622.00
Total ADMINISTRATION	\$26,285.15	\$318,477.81	\$340,704.00	93.48 %	\$340,704.00	\$22,226.19
FACILITIES						
Faith Formation	\$29,936.99	\$142,258.25	\$91,072.00	156.20 %	\$91,072.00	(\$51,186.25)
MISSION & OUTREACH						
INTERCHURCH	\$3,898.42	\$30,634.54	\$15,550.00	197.01 %	\$15,550.00	(\$15,084.54)
MUSIC	\$4,274.84	\$41,941.02	\$32,912.00	127.43 %	\$32,912.00	(\$9,029.02)
	\$0.00	\$540.00	\$1,200.00	45.00 %	\$1,200.00	\$660.00
	\$74.31	\$2,637.21	\$2,250.00	117.21 %	\$2,250.00	(\$387.21)
INTERNAL MINISTRIES						
Total Expenses	\$1,727.18	\$16,970.02	\$7,150.00	237.34 %	\$7,150.00	(\$9,820.02)
	\$66,196.89	\$553,458.85	\$490,838.00	112.76 %	\$490,838.00	(\$62,620.85)
Net Total	\$13,060.78	\$27,645.22	(\$9,280.00)	0.00 %	(\$9,280.00)	(\$36,925.22)

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	% of YTD Budget Used (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Revenues						
OPERATING FUND RECEIPTS						
4101.1 - Pledges	\$24,726.50	\$309,204.24	\$317,234.00	97.47 %	\$317,234.00	\$8,029.76
4102.1 - Plate	\$8,115.34	\$37,396.47	\$35,000.00	106.85 %	\$35,000.00	(\$2,396.47)
4103.1 - Overpaid Pledges	\$6,498.00	\$12,393.00	\$8,000.00	154.91 %	\$8,000.00	(\$4,393.00)
4104.1 - Wider Mission Pledges	\$2,964.50	\$31,549.65	\$32,912.00	95.86 %	\$32,912.00	\$1,362.35
4116.1 - Facility Use Fees	\$6,912.30	\$59,111.15	\$82,000.00	72.09 %	\$82,000.00	\$22,888.85
4117.1 - Memorial Hall Rental	\$875.00	\$24,255.00	\$0.00	0.00 %	\$0.00	(\$24,255.00)
4128.1 - Interest Income	\$400.76	\$3,020.52	\$2,200.00	137.30 %	\$2,200.00	(\$820.52)
4140.1 - Previous Year Pledges	\$0.00	\$0.00	\$400.00	0.00 %	\$400.00	\$400.00
4160.1 - Diaconate Board	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
4161.1 - Good Will Industries	\$300.00	\$3,600.00	\$3,600.00	100.00 %	\$3,600.00	\$0.00
4179.1 - Miscellaneous Other	\$0.00	\$0.00	\$212.00	0.00 %	\$212.00	\$212.00
4180.1 - Interfund Transfer IN Programs	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
4181.1 - Interfund Transfer IN - M&O	\$103.69	\$9,044.87	\$0.00	0.00 %	\$0.00	(\$9,044.87)
4182.1 - Interfund Transfer IN - Faith Form.	\$3,698.42	\$20,253.41	\$0.00	0.00 %	\$0.00	(\$20,253.41)
4183.1 - Interfund Transfer In - Int. Min.	\$773.98	\$13,044.60	\$0.00	0.00 %	\$0.00	(\$13,044.60)
4184.1 - Interfund Transfer IN - Office	\$515.20	\$723.28	\$0.00	0.00 %	\$0.00	(\$723.28)
4185.1 - Interfund Transfer In - Music	\$190.76	\$581.71	\$0.00	0.00 %	\$0.00	(\$581.71)
4186.1 - Interfund Transfer IN - Facilities	\$22,983.22	\$56,926.17	\$0.00	0.00 %	\$0.00	(\$56,926.17)
Total OPERATING FUND RECEIPTS	\$79,257.67	\$581,104.07	\$481,558.00	120.67 %	\$481,558.00	(\$99,546.07)
Total Revenues	\$79,257.67	\$581,104.07	\$481,558.00	120.67 %	\$481,558.00	(\$99,546.07)

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	% of YTD Budget Used (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
Expenses						
ADMINISTRATION						
Salaries and Benefits						
5110.1 - Sr Minister Salary & Hous	\$7,391.92	\$88,703.04	\$88,703.00	100.00 %	\$88,703.00	(\$0.04)
5111.1 - Sr Minister Pension, 14%	\$30.14	\$12,418.44	\$12,418.00	100.00 %	\$12,418.00	(\$0.44)
5112.1 - Sr Minister Fam Protect, 1.5%	\$3.21	\$1,330.56	\$1,331.00	99.97 %	\$1,331.00	\$0.44
5113.1 - Sr Minister Med/Dental	\$430.00	\$5,160.00	\$5,160.00	100.00 %	\$5,160.00	\$0.00
5115.1 - Prof expense Sr Pastor	\$210.86	\$4,278.30	\$4,000.00	106.96 %	\$4,000.00	(\$278.30)
5121.1 - Assoc Minister Salary & Housing	\$2,600.00	\$31,200.00	\$31,200.00	100.00 %	\$31,200.00	\$0.00
5122.1 - Assoc Min Pension 14%	\$48.54	\$4,368.00	\$4,368.00	100.00 %	\$4,368.00	\$0.00
5123.1 - Assoc Minister Life/Disab, 1.5%	\$5.20	\$444.00	\$468.00	94.87 %	\$468.00	\$24.00
5125.1 - Prof Expense Assoc Minister	\$94.97	\$887.23	\$2,000.00	44.36 %	\$2,000.00	\$1,112.77
5137.1 - Youth Directory Salary	\$1,200.00	\$9,715.96	\$15,360.00	63.25 %	\$15,360.00	\$5,644.04
5138.1 - Youth Director Prof Expenses	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00	\$500.00
5140.1 - Bookkeeper	\$1,396.37	\$10,740.16	\$14,260.00	75.32 %	\$14,260.00	\$3,519.84
5141.1 - Office Staff Replacement	\$0.00	\$820.00	\$2,000.00	41.00 %	\$2,000.00	\$1,180.00
5145.1 - Office Manager + Assistant	\$3,466.67	\$44,702.54	\$43,523.00	102.71 %	\$43,523.00	(\$1,179.54)
5184.1 - Minister of Music Prof. Expense	\$0.00	\$0.00	\$500.00	0.00 %	\$500.00	\$500.00
5185.1 - FICA: All Staff	\$0.00	\$0.00	\$100.00	0.00 %	\$100.00	\$100.00
5187.1 - Benefits: All Staff	\$922.81	\$9,056.21	\$10,058.00	90.04 %	\$10,058.00	\$1,001.79
5188.1 - Minister of Music Pension 14%	\$0.00	\$6,204.93	\$9,672.00	64.15 %	\$9,672.00	\$3,467.07
5204.1 - Custodian	\$136.01	\$1,546.57	\$1,774.00	87.18 %	\$1,774.00	\$227.43
5205.1 - Part Time Custodian	\$2,948.00	\$32,270.56	\$32,890.00	98.12 %	\$32,890.00	\$619.44
5305.1 - Nursery Care	\$0.00	\$240.00	\$0.00	0.00 %	\$0.00	(\$240.00)
5601.1 - Handbell Director	\$445.19	\$4,727.24	\$6,440.00	73.40 %	\$6,440.00	\$1,712.76
5602.1 - Keyboardist	\$783.91	\$5,704.00	\$5,000.00	114.08 %	\$5,000.00	(\$704.00)
5603.1 - Minister of Music	\$1,312.50	\$9,993.75	\$12,000.00	83.28 %	\$12,000.00	\$2,006.25
5604.1 - Childrens Choir Director	\$0.00	\$12,525.57	\$12,672.00	98.84 %	\$12,672.00	\$146.43
5605.1 - Keyboard Substitutes	\$0.00	\$595.00	\$0.00	0.00 %	\$0.00	\$0.00
5613.1 - Handbell Dir Prof Expense	\$0.00	\$100.00	\$1,000.00	59.50 %	\$1,000.00	\$405.00
5614.1 - Guest Preacher	\$100.00	\$200.00	\$100.00	100.00 %	\$100.00	\$0.00
5616.1 - Guest Musician	\$0.00	\$0.00	\$400.00	50.00 %	\$400.00	\$200.00
5617.1 - Internal Auditor	\$0.00	\$0.00	\$200.00	0.00 %	\$200.00	\$200.00
5618.1 - Sound Technician	\$0.00	\$780.00	\$3,000.00	26.00 %	\$3,000.00	\$2,220.00
Total Salaries and Benefits	\$506.25	\$780.75	\$0.00	0.00 %	\$0.00	(\$780.75)
Office	\$24,032.55	\$299,492.81	\$321,097.00	93.27 %	\$321,097.00	\$21,604.19
5170.1 - Computer Maint/Supplies	\$944.45	\$1,015.20	\$500.00	203.04 %	\$500.00	(\$515.20)
5173.1 - Advertising	\$223.00	\$2,115.86	\$2,500.00	84.63 %	\$2,500.00	\$384.14

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	% of YTD Budget Used (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
5174.1 - Software Lease/Purchase	(\$466.80)	\$179.88	\$500.00	35.98 %	\$500.00	\$320.12
5181.1 - Office Supplies	\$380.77	\$2,916.07	\$2,500.00	116.64 %	\$2,500.00	(\$416.07)
5182.1 - Postage	\$12.67	\$816.83	\$2,000.00	40.84 %	\$2,000.00	\$1,183.17
5183.1 - Off Equip Maint Contracts	\$837.29	\$8,199.41	\$8,000.00	102.49 %	\$8,000.00	(\$199.41)
5186.1 - Workers Compensation Ins	\$293.43	\$3,431.11	\$3,307.00	103.75 %	\$3,307.00	(\$124.11)
5189.1 - Paypal Fees	\$19.46	\$210.68	\$200.00	105.34 %	\$200.00	(\$10.68)
5191.1 - Office Equip Reserve	\$8.33	\$99.96	\$100.00	99.96 %	\$100.00	\$0.04
Total Office	\$2,252.60	\$18,985.00	\$19,607.00	96.83 %	\$19,607.00	\$622.00
Total ADMINISTRATION	\$26,285.15	\$318,477.81	\$340,704.00	93.48 %	\$340,704.00	\$22,226.19
FACILITIES						
5203.1 - Utilities	\$3,710.72	\$34,937.50	\$39,000.00	89.58 %	\$39,000.00	\$4,062.50
5206.1 - Custodial Supplies	\$30.00	\$2,663.88	\$4,000.00	66.60 %	\$4,000.00	\$1,336.12
5208.1 - Property Upkeep	\$3,167.32	\$13,311.60	\$12,000.00	110.93 %	\$12,000.00	(\$1,311.60)
5209.1 - Property Upkeep Reserve	\$833.33	\$9,999.96	\$10,000.00	100.00 %	\$10,000.00	\$0.04
5211.1 - Property/Accident Ins	\$0.00	\$10,561.00	\$10,527.00	100.32 %	\$10,527.00	(\$34.00)
5212.1 - Property Tax, Church	(\$35.00)	\$5,782.32	\$5,760.00	100.39 %	\$5,760.00	(\$22.32)
5213.1 - Facility Licensing	(\$121.00)	\$847.00	\$1,375.00	61.60 %	\$1,375.00	\$528.00
5214.1 - Yard Maintenance	\$680.00	\$8,290.00	\$8,160.00	101.59 %	\$8,160.00	(\$130.00)
5215.1 - Landscaping	\$0.00	\$250.42	\$250.00	100.17 %	\$250.00	(\$0.42)
5216.1 - Funded Projects	\$21,671.62	\$55,614.57	\$0.00	0.00 %	\$0.00	(\$55,614.57)
Total FACILITIES	\$29,936.99	\$142,258.25	\$91,072.00	156.20 %	\$91,072.00	(\$51,186.25)
Faith Formation						
5301.1 - Children's Ministry	\$560.82	\$9,796.68	\$6,000.00	163.28 %	\$6,000.00	(\$3,796.68)
5302.1 - High School Youth Group Expenses	\$0.00	\$833.27	\$2,500.00	33.33 %	\$2,500.00	\$1,666.73
5303.1 - Women's Retreat	\$3,337.60	\$4,296.30	\$100.00	4296.30 %	\$100.00	(\$4,196.30)
5304.1 - Nursery supplies	\$0.00	\$114.00	\$200.00	57.00 %	\$200.00	\$86.00
5307.1 - Safe Church Policy	\$0.00	\$205.00	\$500.00	41.00 %	\$500.00	\$295.00
5308.1 - Adult Education	\$0.00	\$15.78	\$250.00	6.31 %	\$250.00	\$234.22
5309.1 - Middle School Mission Trip	\$0.00	\$2,065.21	\$500.00	413.04 %	\$500.00	(\$1,565.21)
5310.1 - Adult Mission trip	\$0.00	\$2,348.31	\$100.00	2348.31 %	\$100.00	(\$2,248.31)
5311.1 - Middle School Youth Group Expenses	\$0.00	\$832.43	\$2,500.00	33.30 %	\$2,500.00	\$1,667.57
5313.1 - High School Mission Trip	\$0.00	\$0.00	\$1,000.00	0.00 %	\$1,000.00	\$1,000.00
5314.1 - Van Expense	\$0.00	\$1,580.65	\$1,800.00	87.81 %	\$1,800.00	\$219.35
5352.1 - Men's Retreat	\$0.00	\$3,041.91	\$100.00	3041.91 %	\$100.00	(\$2,941.91)
5353.1 - Camperships	\$0.00	\$5,505.00	\$0.00	0.00 %	\$0.00	(\$5,505.00)
Total Faith Formation	\$3,898.42	\$30,634.54	\$15,550.00	197.01 %	\$15,550.00	(\$15,084.54)
MISSION & OUTREACH						
5401.1 - Mission & Outreach	\$246.15	\$4,696.15	\$4,712.00	99.66 %	\$4,712.00	\$15.85
5402.1 - Food Pantry	\$1,375.00	\$16,500.00	\$16,500.00	100.00 %	\$16,500.00	\$0.00

Community Church
Analysis of Revenues & Expenses - Detail Landscaped - acs
Fund: Church Fund
December 2018

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	% of YTD Budget Used (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
5403.1 - OCWM	\$2,550.00	\$10,200.00	\$10,200.00	100.00 %	\$10,200.00	\$0.00
5404.1 - North Bay Organizing Project	\$0.00	\$1,500.00	\$1,500.00	100.00 %	\$1,500.00	\$0.00
5406.1 - Various Designated Offerings	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
5407.1 - Special Offerings	\$0.00	\$7,536.23	\$0.00	0.00 %	\$0.00	(\$7,536.23)
5408.1 - Outreach Discretionary	\$103.69	\$1,508.64	\$0.00	0.00 %	\$0.00	(\$1,508.64)
Total MISSION & OUTREACH	\$4,274.84	\$41,941.02	\$32,912.00	127.43 %	\$32,912.00	(\$9,029.02)
INTERCHURCH						
5503.1 - Conference Delegates	\$0.00	\$540.00	\$1,200.00	45.00 %	\$1,200.00	\$660.00
Total INTERCHURCH	\$0.00	\$540.00	\$1,200.00	45.00 %	\$1,200.00	\$660.00
MUSIC						
5606.1 - Music Licensing	\$0.00	\$216.00	\$250.00	86.40 %	\$250.00	\$34.00
5607.1 - Chancel Choir Music	\$14.00	\$39.50	\$200.00	19.75 %	\$200.00	\$160.50
5608.1 - Childrens Choir Music	\$0.00	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
5609.1 - Musical Instruments Maint	\$0.00	\$1,060.00	\$900.00	117.78 %	\$900.00	(\$160.00)
5610.1 - Handbell Ensemble	\$190.76	\$821.71	\$400.00	205.43 %	\$400.00	(\$421.71)
5612.1 - Musical Inst. Maint Reserve	\$83.30	\$500.00	\$500.00	100.00 %	\$500.00	\$0.00
5615.1 - Sound Technician	(\$213.75)	\$0.00	\$0.00	0.00 %	\$0.00	\$0.00
Total MUSIC	\$74.31	\$2,637.21	\$2,250.00	117.21 %	\$2,250.00	(\$387.21)
INTERNAL MINISTRIES						
5701.1 - Worship Supplies	\$459.17	\$1,495.78	\$4,000.00	37.39 %	\$4,000.00	\$2,504.22
5703.1 - Fellowship Events	\$55.00	\$706.83	\$1,000.00	70.68 %	\$1,000.00	\$293.17
5704.1 - Stewardship	\$65.23	\$118.25	\$500.00	23.65 %	\$500.00	\$381.75
5705.1 - Family Camp	\$0.00	\$12,289.79	\$500.00	2457.96 %	\$500.00	(\$11,789.79)
5706.1 - Membership	\$173.80	\$173.80	\$500.00	34.76 %	\$500.00	\$326.20
5708.1 - Personnel	\$92.31	\$288.66	\$250.00	115.46 %	\$250.00	(\$38.66)
5710.1 - Flowers	\$881.67	\$881.67	\$200.00	440.84 %	\$200.00	(\$681.67)
5711.1 - Church Council	\$0.00	\$442.03	\$200.00	221.02 %	\$200.00	(\$242.03)
5712.1 - Pointset/Lily Fund	\$0.00	\$573.21	\$0.00	0.00 %	\$0.00	(\$573.21)
Total INTERNAL MINISTRIES	\$1,727.18	\$16,970.02	\$7,150.00	237.34 %	\$7,150.00	(\$9,820.02)
Total Expenses	\$66,196.89	\$553,458.85	\$490,838.00	112.76 %	\$490,838.00	(\$62,620.85)
Net Total	\$13,060.78	\$27,645.22	(\$9,280.00)	0.00 %	(\$9,280.00)	(\$36,925.22)

Community Church
Summary of Restricted Accounts - MTD - acs
BENEVOLENCE FUND
December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted						
BENEVOLENCE FUND						
8504.2 - Cong Wider Mission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8514.2 - World Day of Prayer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8515.2 - FOOD PANTRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8517.2 - FACE TO FACE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8520.2 - CHURCH SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8528.2 - FAMILY SUPPORT CENTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8529.2 - NEIGHBORS IN NEED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8530.2 - ONE GREAT HOUR OF SHARING	\$0.00	\$0.00	\$0.00	\$3,253.12	\$0.00	\$3,253.12
8531.2 - CHRISTMAS EVE OFFERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8532.2 - UCC CHRISTMAS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8534.2 - PACIFIC SCHOOL OF RELIGION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8540.2 - TEN THOUSAND VILLAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8541.2 - ALTERNATIVE GIFTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8542.2 - STRENGTHENING THE CHURCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8544.2 - CHURCH WORLD SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8545.2 - OUTREACH MINISTRIES FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8556.2 - SPECIAL OFFERINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total BENEVOLENCE FUND	\$0.00	\$0.00	\$0.00	\$3,253.12	\$0.00	\$3,253.12
Total Temporary Restricted	\$0.00	\$0.00	\$0.00	\$3,253.12	\$0.00	\$3,253.12

Community Church
Summary of Restricted Accounts - MTD - acs
ENDOWMENT & MEMORIAL FUND
December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted						
ENDOWMENT & MEMORIAL FUND						
8701.4 - UCC FOUNDATION NYC	\$543,092.90	\$0.00	\$0.00	\$4,978.40	\$54,539.72	\$493,531.58
8704.4 - ENDOWMENT - MARTIN(1)	\$68,470.90	\$0.00	\$0.00	\$0.00	\$6,019.32	\$62,451.58
8705.4 - ENDOWMENT FROM MEM GIFTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8708.4 - GRANTS PAYABLE	\$170.00	\$0.00	\$0.00	\$500.00	\$170.00	\$500.00
8745.4 - MEM C.E./YOUTH MINISTRIES	\$5,223.90	\$0.00	\$0.00	\$0.00	\$0.00	\$5,223.90
8760.4 - MEM MUSIC & ARTS GENERAL	\$533.14	\$0.00	\$0.00	\$0.00	\$0.00	\$533.14
8765.4 - STAINED GLASS WINDOW	\$655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655.00
8772.4 - MEMORIAL - LARSEN	\$1,180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,180.00
8775.4 - MEM UNDESIGNATED RECEIPTS	\$2,779.54	\$0.00	\$0.00	\$320.00	\$500.00	\$2,599.54
8780.4 - MEMORIAL INTEREST	\$305.75	\$0.00	\$0.00	\$35.06	\$0.00	\$340.81
Total ENDOWMENT & MEMORIAL FUND	\$622,411.13	\$0.00	\$0.00	\$5,833.46	\$61,229.04	\$567,015.55
Total Temporary Restricted	\$622,411.13	\$0.00	\$0.00	\$5,833.46	\$61,229.04	\$567,015.55

MEMORIAL AND ENDOWMENTS GRANTS 12/31/18

PROJECT	DATE APPROVED M/E COMM	DATE APPROVED TRUSTEES	DATE APPROVED COUNCIL	AMOUNT	ACCOUNT #	DATE SPENT OR TRANS	AMOUNT SPENT OR TRANSFERRED	BALANCE LEFT IN N/E ACCT.	ACCT. NO. TRANSFER TO	BALANCE LEFT IN DESIGNATED ACCOUNT
Web Site Design/Maintenance	1/27/2012	2/15/2012	2/22/2012	*500.00	8775	5/9 & 5/16	500.00	0.00	8306	8701 UNUSED 0.00
Adult Mission Trip 2012	3/9/2012	3/9/2012	3/21/2012	*6,000.00	8701	5/16/2012	3,600.00	0.00		
2 X \$300 ret'd to endowment						8/1/2012	-600.00			
Nat'l. Youth Event	"	3/9/2012	3/21/2012	2,000.00	8745	5/23/2012	2,000.00	0.00	8321	8745 BAL 5,223.90
UCC Annual Conference Delegates	"	3/9/2012	3/21/2012	2,025.00	8701	5/16/2012	1,764.80	0.00		
Replace dishwshr Mem.Hall	5/16/2012	5/16/2012	3/21/2012	2,500.00	8701	5/30/2012	2,500.00	0.00		
Computer-Youth Ministries	Sep.2012	Sep.2012	Sep.2012	700.00	8745	10/17/2012	700.00	0.00	8305	8760 BAL 533.14
Pamela Downie Seminary	9/21/2012	e-mail	9/26/2012	1,000.00	8701	10/17/2012	1,000.00	0.00		
ACS Class-Bookkeeper	9/21/2012	e-mail	9/26/2012	300.00	8775	12/19/2012	150.00	0.00		
"					8775	1/9/2013	149.00	0.00	8305	8772 BAL 1,180.00
Pamela Downie Seminary	1/23/2013	1/25/2013	2/13/2013	1,000.00	8701	3/20/2013	1,000.00	0.00		
Adult Mission Trip '13 Indiana	3/8/2013	3/20/2013	3/27/2013	*5,100.00	8701	4/12/2013	3,900.00	0.00		
UCC Annual Conference	e-mail	4/17/2013	4/24/2013	650.00	8775	5/8 & 6/10	650.00	0.00	8305	8775 BAL 2,599.54
Nat'l Synod Conference	e-mail	4/17/2013	4/24/2013	600.00	8745	6/10/2013	600.00	0.00		
Pamela Downie Seminary	telephone	8/21/2013	8/28/2013	1,000.00	8701	10/2/2013	1,000.00	0.00		
Pamela Downie Seminary	1/17/2014 by phone	"	1/22/2014	1,000.00	8701	2/2/2014	1,000.00	0.00	8305	8780 BAL 340.81
Mem.Hall replace oven	1/17/2014	"	1/22/2014	3,400.00	8701	3/19/2014	3,400.00	0.00		
Adult Mission Trip '14 NewJersey	4/6/2014	4/16/2014	4/23/2014	3,900.00	8701	6/18/2014	3,900.00	0.00		
Womens Retreat	4/14/2014	5/15/2014	5/22/2014	2,000.00	8701	6/18/2014	2,000.00	0.00	8366	8708.4 500
Pamela Downie Seminary	Aug.2014 by phone	"	11/5/2014	1,000.00	8775	11/5/2014	1,000.00	0.00		
Pamela Downie Seminary	1/23/2015	2/11/2015	2/25/2015	1,000.00	8701	3/11/2015	1,000.00	0.00		
Laptop/Sanctuary soundboard	1/23/2015	2/11/2015	2/25/2015	350.00	8775	4/22/2015	275.11	0.00	8304	8765.4 655.00
Wireless bodypack	1/23/2015	2/11/2015	2/25/2015	588.00	8775	3/18/2015	587.14	0.00		
Landscape Update	4/10/2015	4/15/2015	4/22/2015	1,000.00	8730/8775	6/10/2015	1,000.00	0.00		
Adult Mission Trip-N.J.-2015	"	"	"	5,400.00	8701	5/12/2015	5,400.00	0.00	8305	
Homeless Outreach	"	"	"	900.00	8763/8775	5/6/2015	358.57/541.43	0.00	8322	
Mem.Hall replace lighting	"	"	"	5,000.00	8701	5/12/2015	5,000.00	0.00	8321	
Historical Pictorial 125thAnniv.	"	"	"	1,000.00	8701	6/17/2015	-1,350.00	0.00	8316	
15Adult Miss.Trip(3x\$450)unused					8701	9/2/2015	225.00	0.00	8307	8708.4 500
Roseland Soccer Tourn. II	e-mail	e-mail	8/24/2015	225.00	8775	9/2/2015	225.00	0.00		
Pneuma Conf.-Knuth	e-mail	11/18/2015	12/2/2015	450.00	8745	9/7/2015	450.00	0.00		
Pamela Downie Seminary	e-mail	11/18/2015	12/2/2015	1,000.00	8701	12/15/2015	1,000.00	0.00	8307	8708.4 500
Pastoral Search Committee	e-mail	11/18/2015	12/2/2015	2,950.00	8701	3/15/2016	2,950.00	0.00		
"	"	"	"	50.00	8780	"	50	0.00		
"	4/8/2016	4/20/2016	4/27/2016	4,734.00	8701	5/18/2016	4,734.00	0.00	8307	8708.4 500
"	4/8/2016	4/20/2016	4/27/2016	266.00	8775	5/4/2016	266.00	0.00		
Laptop/New Minister	6/17/2016	6/15/2016	6/26/2016	*1,183.00	8701	8/29/2016	1,183.00	0.00		
"	"	"	"	* 317.00	8775	"	50.60	0.00	8306	8708.4 500
Roseland Soccer Tourn. III	e-mail	8/17/2016	8/24/2016	326.00	8775	9/28/2016	326.00	0.00		
Handbell Repair	2/21/2017 email		3/1/2017	2,300.00	8775	3/15/2017	2,300.00	0.00		
"	" email		3/1/2017	1,200.00	8760	3/15/2017	1,200.00	0.00	8306	8708.4 500
Sermon Videos	8/16/2017	8/16/2017	9/6/2017	*1100.00	8775					
Project	Approval Date	Acct #	Amount	Amount transferred	Amount spent	Date of transfer	Transferred to Acct	Balance unspent		
Sanctuary Video Projector	9/6/2017	8701	2,250.00	2250	2113.46	10/16/2017	8708.1	136.54		
Organ Repair	6/20/2018	8775	1,256.95	1256.95	0	6/30/2018	5609.1	0 (moved to 8775)		
Men's Retreat Scholarship Fund	9/18/2018	8775	1,400.00	1400 ongoing	0	9/30/2018	8367.3	0		
Deep Cleaning of Facility	10/17/2018	8701	6,680.00	6680	6510	10/18/2018	8708.4	170		
Floor Replacement	10/4/2018	8701	3,320.00	3320	3320	12/21/2018	8321.3	0 (moved to 8775)		
Safety Security Taskforce	10/18/2018	8775	500.00	500	500	12/26/2018	8708.4	500		

Memorial and Endowment Funds
12/31/2018

Endowment Funds

8701.4	UCC Foun NYC	\$493,531.58
8704.4	Endowment - Martin	\$62,451.58
Total		<u>\$555,983.16</u>

Memorial

8745.4	CE/Youth Ministries	\$5,223.90
8760.4	Music and Arts	\$533.14
8765.4	Stained Glass	\$655.00
8772.4	Larssen	\$1,180.00
8775.4	Undesignated	\$2,599.54
8780.4	Interest	\$340.81
Total		<u>\$10,532.39</u>

Grants Payable

\$500.00

Total

\$567,015.55

Community Church
Summary of Restricted Accounts - MTD - acs
RESTRICTED FUND
December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted RESTRICTED FUND						
8302.3 - Rotary Grant	\$771.33	\$0.00	\$0.00	\$0.00	\$97.98	\$673.35
8303.3 - Women's Fellowship	\$8,102.21	\$0.00	\$0.00	\$0.00	\$188.10	\$7,914.11
8304.3 - Event Cleaning	\$0.00	\$0.00	\$0.00	\$100.00	\$80.00	\$20.00
8305.3 - ADULT MISSION TRIP	\$3,144.49	\$0.00	\$0.00	\$0.00	\$0.00	\$3,144.49
8306.3 - MISSION & OUTREACH	\$51.75	\$0.00	\$0.00	\$75.00	\$0.00	\$126.75
8309.3 - Furnishings - Campus	\$883.93	\$0.00	\$0.00	\$0.00	\$520.09	\$363.84
8310.3 - Sound System - Campus	\$2,408.15	\$0.00	\$0.00	\$0.00	\$0.00	\$2,408.15
8315.3 - Credit Card Rewards	\$1,815.79	\$0.00	\$0.00	\$1,100.11	\$92.31	\$2,823.59
8318.3 - Children's Faith Formation	\$10,696.44	\$0.00	\$0.00	\$0.00	\$560.82	\$10,135.62
8321.3 - PROP UPKEEP RESERVES	\$22,933.37	\$0.00	\$0.00	\$4,153.33	\$9,229.56	\$17,857.14
8322.3 - HOMELESS OUTREACH	\$104.75	\$0.00	\$0.00	\$0.00	\$0.00	\$104.75
8323.3 - ADULT EDUCATION	\$2,190.11	\$0.00	\$0.00	\$0.00	\$0.00	\$2,190.11
8327.3 - GIANTS GAME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8330.3 - MUSIC: BRASS CHOIR	\$615.32	\$0.00	\$0.00	\$0.00	\$0.00	\$615.32
8333.3 - MUSIC: CHANCEL CHOIR	\$1,050.96	\$0.00	\$0.00	\$25.00	\$0.00	\$1,075.96
8342.3 - MUSIC: HANDBELL CHOIR	\$456.47	\$0.00	\$0.00	\$230.95	\$321.71	\$365.71
8345.3 - MUSIC: CHILDREN'S CHOIR	\$225.37	\$0.00	\$0.00	\$0.00	\$0.00	\$225.37
8349.3 - MUSICAL INST MAINT RESERVE	\$1,153.13	\$0.00	\$0.00	\$83.30	\$0.00	\$1,236.43
8351.3 - OFFICE EQUIPMENT RESERVE	\$701.79	\$0.00	\$0.00	\$8.33	\$515.20	\$194.92
8353.3 - Fireside Furniture	\$307.29	\$0.00	\$0.00	\$0.00	\$0.00	\$307.29
8356.3 - Pointsettia/Lily Fund	\$68.00	\$0.00	\$0.00	\$460.00	\$0.00	\$528.00
8357.3 - PIE SALE	\$20,152.87	\$0.00	\$0.00	\$0.00	\$0.00	\$20,152.87
8360.3 - RETREAT: FAMILY CAMP	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
8363.3 - RETREAT: ALL CHURCH	\$364.31	\$0.00	\$0.00	\$0.00	\$0.00	\$364.31
8366.3 - RETREAT: WOMEN'S	\$6,718.99	\$0.00	\$0.00	\$5,269.00	\$3,337.60	\$8,670.39
8367.3 - RETREAT: MEN'S	\$743.09	\$0.00	\$0.00	\$0.00	\$0.00	\$743.09
8368.3 - MEM HALL KITCHEN REMODEL	\$4,909.68	\$0.00	\$0.00	\$0.00	\$1,774.27	\$3,135.41
8369.3 - SABBATICAL RESERVE(1)	\$5,193.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,193.32
8370.3 - SANCTUARY FLOWERS	\$1,423.67	\$0.00	\$0.00	\$0.00	\$681.67	\$742.00
8371.3 - CHURCH EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8374.3 - SPEAKER PROGRAMS	\$80.05	\$0.00	\$0.00	\$0.00	\$0.00	\$80.05
8375.3 - VAN FUND	\$39.62	\$0.00	\$0.00	\$0.00	\$0.00	\$39.62
8378.3 - YOUTH: MIDDLE SCHOOL	\$817.80	\$0.00	\$0.00	\$0.00	\$0.00	\$817.80
8381.3 - YOUTH: SCHOLARSHIP	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
8384.3 - YOUTH: SR HI	\$311.00	\$0.00	\$0.00	\$0.00	\$0.00	\$311.00
8390.3 - Minister's Discretionary Fund	\$1,618.28	\$0.00	\$0.00	\$200.00	\$103.69	\$1,714.59
8395.3 - Cecil Crowe Bequest	\$4,771.32	\$0.00	\$0.00	\$0.00	\$4,771.32	\$0.00
8397.3 - MINISTERIAL HOUSING FUND	\$568.00	\$0.00	\$0.00	\$0.00	\$0.00	\$568.00
8398.3 - Assoc Minister Housing Fund	\$50,031.27	\$0.00	\$0.00	\$523.33	\$0.00	\$50,554.60

Community Church
Summary of Restricted Accounts - MTD - acs
RESTRICTED FUND
December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
8399.3 - UNDESIGNATED RESERVE	\$98,666.69	\$0.00	\$0.00	\$0.00	\$0.00	\$98,666.69
Total RESTRICTED FUND	\$254,190.61	\$0.00	\$0.00	\$12,748.35	\$22,274.32	\$244,664.64
Total Temporary Restricted	\$254,190.61	\$0.00	\$0.00	\$12,748.35	\$22,274.32	\$244,664.64

Community Church
Summary of Restricted Accounts - MTD - acs
SUSPENSE FUND
December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted SUSPENSE FUND						
8806.5 - EVENT INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$99.95	(\$99.95)
8810.5 - Special Gift Collection	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8812.5 - Fireside Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8815.5 - Facility Coordinator	\$200.00	\$0.00	\$0.00	\$200.00	\$200.00	\$200.00
8817.5 - Fire Relief 2017	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$200.00
8820.5 - KEY DEPOSITS	\$2,229.50	\$0.00	\$0.00	\$25.00	\$0.00	\$2,254.50
8825.5 - BUILDING CLEANING DEPOSITS	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
8830.5 - BENEFITS: ALL STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8835.5 - Pen Brd Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$2,433.10	(\$2,433.10)
8891.5 - PREPAID PLEDGE	\$3,520.00	\$0.00	\$0.00	\$75,329.68	\$0.00	\$78,849.68
8898.5 - THANKSGIVING DINNER	\$629.00	\$0.00	\$0.00	\$285.00	\$0.00	\$914.00
8899.5 - MINISTER'S DISCR FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total SUSPENSE FUND	\$7,178.50	\$0.00	\$0.00	\$75,939.68	\$2,733.05	\$80,385.13
Total Temporary Restricted	\$7,178.50	\$0.00	\$0.00	\$75,939.68	\$2,733.05	\$80,385.13

Community Church
Summary of Restricted Accounts - YTD - acs
BENEVOLENCE FUND
January to December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted BENEVOLENCE FUND						
8504.2 - Cong Wider Mission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8514.2 - World Day of Prayer	\$0.00	\$0.00	\$0.00	\$301.00	\$301.00	\$0.00
8515.2 - FOOD PANTRY	\$0.00	\$0.00	\$0.00	\$629.00	\$629.00	\$0.00
8517.2 - FACE TO FACE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8520.2 - CHURCH SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8528.2 - FAMILY SUPPORT CENTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8529.2 - NEIGHBORS IN NEED	\$0.00	\$0.00	\$0.00	\$2,580.00	\$2,580.00	\$0.00
8530.2 - ONE GREAT HOUR OF SHARING	\$0.00	\$0.00	\$0.00	\$3,074.00	\$3,074.00	\$0.00
8531.2 - CHRISTMAS EVE OFFERING	\$3,117.23	\$0.00	\$0.00	\$3,253.12	\$3,117.23	\$3,253.12
8532.2 - UCC CHRISTMAS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8534.2 - PACIFIC SCHOOL OF RELIGION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8540.2 - TEN THOUSAND VILLAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8541.2 - ALTERNATIVE GIFTS	\$2,586.00	\$0.00	\$0.00	\$2,586.00	\$0.00	\$0.00
8542.2 - STRENGTHENING THE CHURCH	\$0.00	\$0.00	\$0.00	\$766.00	\$766.00	\$0.00
8544.2 - CHURCH WORLD SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8545.2 - OUTREACH MINISTRIES FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8556.2 - SPECIAL OFFERINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total BENEVOLENCE FUND	\$5,703.23	\$0.00	\$0.00	\$10,603.12	\$13,053.23	\$3,253.12
Total Temporary Restricted	\$5,703.23	\$0.00	\$0.00	\$10,603.12	\$13,053.23	\$3,253.12

Community Church
Summary of Restricted Accounts - YTD - acs
ENDOWMENT & MEMORIAL FUND
January to December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted						
ENDOWMENT & MEMORIAL FUND						
8701.4 - UCC FOUNDATION NYC	\$524,400.43	\$0.00	\$0.00	\$35,379.18	\$66,248.03	\$493,531.58
8704.4 - ENDOWMENT - MARTIN(1)	\$40,000.00	\$0.00	\$0.00	\$29,507.02	\$7,055.44	\$82,451.58
8705.4 - ENDOWMENT FROM MEM GIFTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8708.4 - GRANTS PAYABLE	\$136.54	\$0.00	\$0.00	\$7,180.00	\$6,816.54	\$500.00
8745.4 - MEM C.E./YOUTH MINISTRIES	\$5,173.90	\$0.00	\$0.00	\$50.00	\$0.00	\$5,223.90
8760.4 - MEM MUSIC & ARTS GENERAL	\$533.14	\$0.00	\$0.00	\$0.00	\$0.00	\$533.14
8765.4 - STAINED GLASS WINDOW	\$655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$655.00
8772.4 - MEMORIAL - LARSEN	\$1,180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,180.00
8775.4 - MEM UNDESIGNATED RECEIPTS	\$6,316.95	\$0.00	\$0.00	\$2,689.54	\$6,406.95	\$2,599.54
8780.4 - MEMORIAL INTEREST	\$281.83	\$0.00	\$0.00	\$58.98	\$0.00	\$340.81
Total ENDOWMENT & MEMORIAL FUND	\$578,677.79	\$0.00	\$0.00	\$74,864.72	\$86,526.96	\$567,015.55
Total Temporary Restricted	\$578,677.79	\$0.00	\$0.00	\$74,864.72	\$86,526.96	\$567,015.55

Community Church
Summary of Restricted Accounts - YTD - acs
RESTRICTED FUND
January to December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted RESTRICTED FUND						
8302.3 - Rotary Grant	\$0.00	\$0.00	\$0.00	\$771.33	\$97.98	\$673.35
8303.3 - Women's Fellowship	\$0.00	\$0.00	\$0.00	\$8,782.99	\$868.88	\$7,914.11
8304.3 - Event Cleaning	\$0.00	\$0.00	\$0.00	\$100.00	\$80.00	\$20.00
8305.3 - ADULT MISSION TRIP	\$4,342.80	\$0.00	\$0.00	\$1,486.62	\$2,684.93	\$3,144.49
8306.3 - MISSION & OUTREACH	\$0.00	\$0.00	\$0.00	\$126.75	\$0.00	\$126.75
8309.3 - Furnishings - Campus	\$1,092.01	\$0.00	\$0.00	\$0.00	\$728.17	\$363.84
8310.3 - Sound System - Campus	\$2,408.15	\$0.00	\$0.00	\$0.00	\$0.00	\$2,408.15
8315.3 - Credit Card Rewards	\$0.00	\$0.00	\$0.00	\$3,452.74	\$629.15	\$2,823.59
8318.3 - Children's Faith Formation	\$1,793.87	\$0.00	\$0.00	\$12,519.38	\$4,177.63	\$10,135.62
8321.3 - PROP UPKEEP RESERVES	\$13,360.74	\$0.00	\$0.00	\$13,725.96	\$9,229.56	\$17,857.14
8322.3 - HOMELESS OUTREACH	\$463.70	\$0.00	\$0.00	\$45.00	\$403.95	\$104.75
8323.3 - ADULT EDUCATION	\$1,690.11	\$0.00	\$0.00	\$730.00	\$230.00	\$2,190.11
8327.3 - GIANTS GAME	\$90.20	\$0.00	\$0.00	\$269.87	\$360.07	\$0.00
8330.3 - MUSIC: BRASS CHOIR	\$615.32	\$0.00	\$0.00	\$0.00	\$0.00	\$615.32
8333.3 - MUSIC: CHANCEL CHOIR	\$850.96	\$0.00	\$0.00	\$225.00	\$0.00	\$1,075.96
8342.3 - MUSIC: HANDBELL CHOIR	\$687.42	\$0.00	\$0.00	\$230.95	\$552.66	\$365.71
8345.3 - MUSIC: CHILDREN'S CHOIR	\$225.37	\$0.00	\$0.00	\$0.00	\$0.00	\$225.37
8349.3 - MUSICAL INST MAINT RESERVE	\$549.45	\$0.00	\$0.00	\$846.98	\$160.00	\$1,236.43
8351.3 - OFFICE EQUIPMENT RESERVE	\$610.16	\$0.00	\$0.00	\$99.96	\$515.20	\$194.92
8353.3 - Fireside Furniture	\$0.00	\$0.00	\$0.00	\$307.29	\$0.00	\$307.29
8356.3 - Pointsettia/Lily Fund	\$0.00	\$0.00	\$0.00	\$528.00	\$0.00	\$528.00
8357.3 - PIE SALE	\$18,577.51	\$0.00	\$0.00	\$21,481.10	\$19,905.74	\$20,152.87
8360.3 - RETREAT: FAMILY CAMP	\$0.00	\$0.00	\$0.00	\$7,397.00	\$7,297.00	\$100.00
8363.3 - RETREAT: ALL CHURCH	\$364.31	\$0.00	\$0.00	\$0.00	\$0.00	\$364.31
8366.3 - RETREAT: WOMEN'S	\$11,870.91	\$0.00	\$0.00	\$8,259.00	\$11,459.52	\$8,670.39
8367.3 - RETREAT: MEN'S	\$0.00	\$0.00	\$0.00	\$3,685.00	\$2,941.91	\$743.09
8368.3 - MEM HALL KITCHEN REMODEL	\$4,909.68	\$0.00	\$0.00	\$0.00	\$1,774.27	\$3,135.41
8369.3 - SABBATICAL RESERVE(1)	\$5,193.32	\$0.00	\$0.00	\$0.00	\$0.00	\$5,193.32
8370.3 - SANCTUARY FLOWERS	\$183.67	\$0.00	\$0.00	\$1,240.00	\$681.67	\$742.00
8371.3 - CHURCH EVENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8374.3 - SPEAKER PROGRAMS	\$80.05	\$0.00	\$0.00	\$0.00	\$0.00	\$80.05
8375.3 - VAN FUND	\$39.62	\$0.00	\$0.00	\$322.90	\$322.90	\$39.62
8378.3 - YOUTH: MIDDLE SCHOOL	\$1,263.01	\$0.00	\$0.00	\$1,120.00	\$1,565.21	\$817.80
8381.3 - YOUTH: SCHOLARSHIP	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
8384.3 - YOUTH: SR HI	\$311.00	\$0.00	\$0.00	\$0.00	\$0.00	\$311.00
8390.3 - Minister's Discretionary Fund	\$0.00	\$0.00	\$0.00	\$2,607.26	\$892.67	\$1,714.59
8395.3 - Cecil Crowe Bequest	\$0.00	\$0.00	\$0.00	\$37,213.60	\$37,213.60	\$0.00
8397.3 - MINISTERIAL HOUSING FUND	\$568.00	\$0.00	\$0.00	\$0.00	\$0.00	\$568.00
8398.3 - Assoc Minister Housing Fund	\$50,000.00	\$0.00	\$0.00	\$554.60	\$0.00	\$50,554.60

Community Church
Summary of Restricted Accounts - YTD - acs
RESTRICTED FUND
January to December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
8399.3 - UNDESIGNATED RESERVE	\$77,283.79	\$0.00	\$0.00	\$21,382.90	\$0.00	\$98,666.69
Total RESTRICTED FUND	\$199,425.13	\$0.00	\$0.00	\$150,012.18	\$104,772.67	\$244,664.64
Total Temporary Restricted	\$199,425.13	\$0.00	\$0.00	\$150,012.18	\$104,772.67	\$244,664.64

Community Church
Summary of Restricted Accounts - YTD - acs
SUSPENSE FUND
January to December 2018

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted SUSPENSE FUND						
8806.5 - EVENT INSURANCE	\$1.24	\$0.00	\$0.00	\$589.58	\$690.77	(\$99.95)
8810.5 - Special Gift Collection	\$0.00	\$0.00	\$0.00	\$20.00	\$20.00	\$0.00
8812.5 - Fireside Furniture	\$343.64	\$0.00	\$0.00	\$0.00	\$343.64	\$0.00
8815.5 - Facility Coordinator	\$200.00	\$0.00	\$0.00	\$850.00	\$850.00	\$200.00
8817.5 - Fire Relief 2017	\$2,103.80	\$0.00	\$0.00	\$1,595.00	\$3,498.80	\$200.00
8820.5 - KEY DEPOSITS	\$1,979.50	\$0.00	\$0.00	\$275.00	\$0.00	\$2,254.50
8825.5 - BUILDING CLEANING DEPOSITS	\$0.00	\$0.00	\$0.00	\$1,250.00	\$750.00	\$500.00
8830.5 - BENEFITS: ALL STAFF	\$0.00	\$0.00	\$0.00	\$8,357.30	\$8,357.30	\$0.00
8835.5 - Pen Brd Receivable	(\$1,461.66)	\$0.00	\$0.00	\$0.00	\$971.44	(\$2,433.10)
8891.5 - PREPAID PLEDGE	\$25,245.00	\$0.00	\$0.00	\$78,849.68	\$25,245.00	\$78,849.68
8898.5 - THANKSGIVING DINNER	\$2,069.00	\$0.00	\$0.00	\$2,745.00	\$3,900.00	\$914.00
8899.5 - MINISTER'S DISCR FUND	\$2,206.26	\$0.00	\$0.00	\$888.98	\$3,095.24	\$0.00
Total SUSPENSE FUND	\$32,686.78	\$0.00	\$0.00	\$95,420.54	\$47,722.19	\$80,385.13
Total Temporary Restricted	\$32,686.78	\$0.00	\$0.00	\$95,420.54	\$47,722.19	\$80,385.13

Accounts

ASSETS		
CURRENT ASSETS		
1030.0 - Petty Cash	\$0.00	
1050.0 - General Checking - WAB	\$110,756.96	
1056.0 - WAB Liquid CD	\$0.00	
1064.0 - UCC Cornerstone CD Gen Oper	\$44,000.00	
1065.0 - Edward Jones & Co.	\$0.00	
1082.0 - UC Funds Martin	\$62,451.58	
1083.0 - UC Cornerstone Fund - Min Housing	\$0.00	
1087.0 - UCC Cornerstone Demand Acct	\$0.00	
1088.0 - UCC Cornerstone Mem Demand Acct	\$10,382.39	
1089.0 - UCC Cornerstone Bldg Fd Demand Acct	\$0.00	
1090.0 - Acct Receivables Pension Board	\$0.00	
1091.0 - UCC Cornerstone Assoc Housing	\$50,554.60	
1092.0 - UCC Cornerstone Demand Plus	\$154,244.91	
1300.0 - United Church Funds	\$493,531.58	
Total CURRENT ASSETS		\$925,922.02
FIXED ASSETS		
1101.0 - Ministerial Housing Lein	\$76,000.00	
1550.0 - Land, Main Parcel	\$61,483.00	
1570.0 - Land, Danmar Parking Lot	\$23,970.00	
1610.0 - Buildings, Church & Other	\$251,056.00	
1625.0 - Buildings, Memorial Hall	\$1,080,000.00	
1627.0 - Buildings, Pilgrim Ctr	\$1,553,811.00	
1630.0 - Furniture & Fixtures	\$52,161.00	
1640.0 - Office Equip. & Computers	\$10,200.00	
1680.0 - Organs, Pianos & Handbells	\$30,000.00	
Total FIXED ASSETS		\$3,138,681.00
Total ASSETS		\$4,064,603.02
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
CURRENT LIABILITIES		
2000.0 - Employee Tax Levy	\$0.00	
2080.0 - Federal Income Tax Payabl	(\$670.07)	
2085.0 - FICA, Employee & Employer	\$3,368.74	
2090.0 - State Income Tax Withheld	\$259.69	
2095.0 - Minister's Annuity Liability	\$0.00	
2096.0 - Employee Annuity Liability	\$0.00	
Total CURRENT LIABILITIES		\$2,958.36
LONG TERM LIABILITIES		
2520.0 - Members Construction Loan	\$0.00	
Total LONG TERM LIABILITIES		\$0.00
Total Liabilities		\$2,958.36
Fund Principal		
2900.0 - Church Fund	\$3,138,681.00	
Excess Cash Received	\$27,645.22	
Total Fund Principal and Excess Cash Received		\$3,166,326.22
Restricted Funds		
Total Temporary Restricted	\$895,318.44	
Total Restricted Funds		\$895,318.44
Total Liabilities, Fund Principal, & Restricted Funds		\$4,064,603.02

COMMUNITY CHURCH OF SEBASTOPOL
12/31/2018

DEBTS

	Orig. Amt.	Amount Paid	Bal. Due
Total Debts			0.00

INVESTMENTS

		Due Date	Interest Rate
<u>General Funds:</u>			
WAB Checking	110,756.96		0.020%
WAB Liquid CD (Asset #1056)	0.00	12/19/2018	0.100%
UCC Cornerstone Fund - CD	44,000.00	7/29/2020	2.000%
Edward Jones Co.	0.00		
UCC Cornerstone Fund - Assco Min Housing	50,554.60	6/19/2019	2.000%
UCC Cornerstone Fund - Demand Plus	154,244.91		0.750%
Total General Funds	\$359,556.47		

Endowments and Memorial

UC Funds *	493,531.58		
UC Funds - Martin Endowment **	62,451.58		
UCC Cornerstone Mem Demand Account	10,382.39		0.625%

Total Endowments/Memorial	\$566,365.55
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TOTAL INVESTMENTS	\$925,922.02
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Interfund Transfer In Report

12/31/18

Transfer to	Transfer From	Fund Name	Amount Transferred
Mission and Outreach			
4181.1	8532.2	Christmas Fund	3,117.23
	8530.2	OGHS	3,653.00
		Designated Offerings	
	5408.1	(World Day of Prayer)	301.00
	8542.2	Strengthening Our Church	766.00
	8322.3	Homeless Outreach	403.95
	8390.3	Minister's Discretionary Fund	103.69
	8817.5	Fire Relief	700.00
		Total	9,044.87
Faith Formation			
4182.1	8366.3	Women's Retreat	4,196.30
	8305.1	Adult Mission Trip	2,248.31
	8378.3	Middle School	1,565.21
	8318.3	Children's Faith	3,796.68
	8367.3	Men's Retreat	2,941.91
	8357.3	Pies Sales	5,505.00
		Total	20,253.41
Internal Ministries			
4183.1	8357.3	Apple Pies/Family Camp	4,492.79
	8370.3	Flowers	681.67
	8315.3	Credit Cards Rewards	92.31
	8360.3	Family Camp	7,297.00
	8821.5	Lilies	480.83
		Total	13,044.60
Office/Admin			
4184.1	8309.2	Campus Furnishing/Office Plaque	208.08
	8351.3	Off Equip Reserves	515.20
		Total	723.28
Music			
4185.1	8342.3	Handbells	421.71
		Musical Inst. Maintenance Reserve	160.00
		Total	581.71
Facilities			
4186.1	8395.3	Cecil Crowe Bequest	37,213.60
	8302.3	Rotary Grant	2,326.65
	8304.3	Event Cleaning	80.00
	8368.3	MH Kitchen Remodel	1,774.27
	8309.3	Campus Furnishings	520.09
	8321.3	Prop. Upkeep Reserves	8,501.56
	8708.4	Grants Payable	6,510.00
		Total	56,926.17
Total			100,574.04